

HRSM INNOVATION FUND

PROPOSAL CRITERIA AND GUIDELINES

Eligibility

The 2025-26 Fund is open to all current full-time faculty and staff within the College of HRSM. All faculty and staff can receive funding a maximum of twice per year (regardless of collaborations)

Proposal Guidelines (4-page maximum, single spaced)

- a) Project Title and Team Members
- b) Project Description
- c) Project Objectives and Alignment with Fund Aims as it Relates to Innovation and/or Creativity
- d) Expected Outcomes and Impact on Practice or Output
- e) Implementation Timeline
- f) A Line Item and Budget Narrative
 - o Maximum grant amount: \$10,000 per project
 - o Fund cannot be used for salaries, stipends, or overhead/IDC costs.

Evaluation Criteria

Proposals will be evaluated based on the following criteria:

1. Potential Impact on HRSM Education, Student Development, Outreach, or Research (30%)
 - Demonstrates significant potential to enhance teaching methods, curriculum, learning outcomes, or creative/research output
 - Advances capabilities or contributes new knowledge and/or practices in HRSM or HRSM fields of study.
2. Innovation and Creativity (30%)
 - Presents novel approaches and/or demonstrates originality
 - Addresses challenges or opportunities in HRSM work or HRSM industries with novel perspectives
3. Feasibility and Implementation Plan (10%)
 - Provides a clear, realistic timeline for project execution
 - Demonstrates the applicant's capability to successfully complete the project
4. Alignment with College Goals and Priorities (10%)
 - Supports the college's strategic objectives and vision
 - Contributes to the college's reputation as a leader in HRSM fields
5. Budget Justification/Value Proposition of Funds (20%)

- Provides reasonable budget aligned with project objectives
- Demonstrates efficient use of requested funds
- Clearly articulates the return on investment in terms of:

- Tangible outcomes (e.g., number of students impacted, research outputs, skillsets developed)
- Intangible benefits (e.g., enhanced reputation, improved industry relationships)

Post-Award Requirements

- Final presentation to the HRSM community outlining outcomes and benefits gained

OR

- Mid-year and/or Final progress report outlining outcomes and benefits gained

Schedule

Fall 2025

Amount: Up to \$10,000

Application Period Opens: August 15 and closes September 30.

Awardees are Announced: October 15

Final Presentations/Reports: TBA

Spring 2026

Application Period Opens: Jan. 15 and closes Feb. 15

Awardees are Announced: March 1

Final Presentations/Reports: TBA

Submission

Submit your proposal using the form on the Office of Innovation website. Confirmation of your submission will be sent to the email address you provide.