

USC Lancaster Faculty Meeting Minutes November 6, 2020

Please note: To access the recordings of previous Faculty Organization meetings, do the following:

1. Log into Blackboard and go to Organizations.
2. Select USCLFO.
3. Click the left-hand menu item Blackboard Collaborate Ultra
4. On the black bar with the word "Sessions" on it, click the three lines (the menu) to the left on this bar.
5. Choose Recordings.

Also, chat messages are shown on the recordings, but not necessarily reported within these minutes. These minutes are not verbatim.

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USC Lancaster Faculty Meeting Minutes November 6, 2020

CALL TO ORDER: D. Lawrence, 12:00 PM

CORRECTION/APPROVAL OF MINUTES: The minutes of the Oct. 2, 2020 faculty meeting were approved as submitted.

REPORTS OF OFFICERS:

Dean of the Campus – Dr. Walter Collins, report submitted ([see Appendix 1](#)).
Highlights from his report.

- COVID19 updates with a link to the Dashboard.
 - 1 new case last week, no new employee cases.
 - This week, 1 new case, no new employee cases.
- Enrollment freeze data from Oct 22, 2020 – 1810 headcount registered, a 10.37% increase over Fall 2019. One of only two Palmetto College Campuses with an increase. Thanks to all those involved in enrollment initiatives.
- Page 2 – highlights
 - Director of Student Success and Retention position has been filled Ms. Asheley Schryer will start next month.
 - Lancaster County Capital Project Sales Tax Program passed which contributes to some projects on our campus.
 - Campus budget plan – link may have been wrong in the last minutes, so check the link within this report.
- Page 3
 - Palmetto College Salary Study Response, Year #2 – the greater University has a salary freeze which will halt that any salary increase for now. Dean Collins will monitor whether the freeze will be removed, but the increases have been budgeted for, so when the state lifts that freeze, they are prepared to initiate that increase.

Questions/comments from the floor:

Sellhorst – have the individuals been notified that they will be affected by the year #2 salary increase.

Collins – no they have not been notified yet.

Associate Dean for Academic and Student Affairs – Dr. Todd Lekan, report submitted ([see Appendix 2](#))

- Page 1
 - Registration for Spring 2021

- 171 full time students, 339 dual enrollment students have been advised and registered for spring 2021.
 - We know of 239 continuing, mostly sophomore students who have yet to register.
 - If you have been contacted for advising, please contact those students to get them registered.
 - Course evaluations – please encourage students to do those evaluations. The evaluations will remain open until December 4.
- Page 2
 - Connecting to students
 - Students are expressing wanting more faculty contact.
 - Syllabi for spring 2021 may need to have this type of information.
 - Recent faculty accomplishments
 - Fran Gardner – juried pieces
 - Chris Judge – publication, featured archaeologist, curator
 - Left hand site on the “About” you will see the “Recent Faculty Accomplishments” link there. This webpage was recently set up.
- Lekan will ask Justin Pearson to come to our faculty meeting in December for enrollment issues and what our incoming class of students will be like as well as recruitment practices.

Questions/comments from the floor:

Moon-Kelly – She wanted to let everyone know she is doing online concerts and posting the information on USCL’s webpage for beyond the classroom experiences.

Academic Success Center – Dr. Dana Lawrence, report submitted ([see Appendix 3](#))
Mentioned there was a bit more activity in October than in September and to encourage students to come visit them if needed.

IT Director – Blake Faulkenberry, report submitted ([see Appendix 4](#))

Human Resources—Tracey Mobley Chavous, report submitted ([see Appendix 5](#))

Law Enforcement and Security—Dr. John Rutledge, report submitted ([see Appendix 6](#)).

Medford Library—Professor Rebecca Freeman, report submitted ([see Appendix 7](#))

REPORTS OF COMMITTEES:
USC SYSTEM COMMITTEES

Palmetto College Campuses Faculty Senate

1. **Executive Committee** – Ernest Jenkins
The committee met a week ago to do planning for senate meeting on Nov 20th.
Updates from the rest of the committees.
2. **Rights and Responsibilities Committee** – Andy Yingst
Nothing to report, trying to make tenure review more consistent.
3. **System Affairs Committee** – Jerrod Yarosh
Have not met, so nothing to report.
4. **Welfare Committee** – Bettie Obi Johnson
Showed everyone the faculty awards information and the link:
https://sc.edu/about/system_and_campuses/palmetto_college/internal/awards_honors_scholarships/faculty_staff/index.php
 - a. PCC Excellence Awards Nominations
 - i. Duffy
 - ii. Plyler
 - iii. Shaw

Still accepting nominations for these awards. The candidate choice is due by December to the Welfare Committee, so please nominate prior to this period. The Humanities Division and BBCE Division did not have any nominees at all. Please reach out to Dana Lawrence or your division chair and ask Bettie Obi Johnson about the awards if you have questions.

OTHER SYSTEM COMMITTEES

Columbia Faculty Senate – Report submitted by Shemsi Alahaddad ([Appendix 8](#))

Provost's Palmetto College Advisory Council – Lisa Hammond

Report – Fran Gardner and Lisa Hammond received four questions.

1. Will the provost consider new programs of study, such a Native American Studies degree as an interdisciplinary studies program.
2. Curriculum concerns about diversity equity and inclusion concerns.
3. New faculty onboarding concerns and the time it takes for faculty to do that. Some do not have access to their classes until after classes have begun and pay issues.
4. Faculty approval for courses and Carolina Core approval, specifically about having a lot of problems with USCC departments and units about approvals.

There is no meeting date set yet. She will be stepping down from this committee, but can give the new member information.

Reports submitted but not discussed:

Palmetto College Academic Advisory Committee Report – submitted by Hammond and Penuel ([Appendix 9](#))

LOCAL COMMITTEES:

Curriculum Committee – Chris Bundrick, report submitted ([Appendix 10](#))

- The report was on a request that appeared to be an oversight on the administration side, so PHIL 103 was added to the AA degree plan.
- No questions from the floor.

USCL T&P Committee—Chris Bundrick, report submitted ([Appendix 11](#))

- The committee decided they would not wave peer review this year, so the FIFs are still going to be reviewed.
- He wanted to emphasize that the manual has a variety of ways to cover every category of review and the manual should be used to help flush out those FIFs and that the committee will be using their discretion during the process.
- Deadline is the same as usual, January 31st.
- Information in the report about the number of files going up for review during this process. The file submitted to the secretary was the corrected version.

Questions/comments from the floor:

Lekan – Information for administrative review during this COVID impacted year will go out in November/December, so look for that email.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Motion to add librarians to the BBCE division (Executive Committee) – motion sent out previously ([Appendix 12](#))

This was approved 28 votes total, all yes.

Note: the motion was voted on through Blackboard. Quorum is half +1 to vote on any motion, so we need 33 voting faculty available to vote for any motion. Thirty-six voting

faculty attended the meeting, but only 28 voted on this motion; this means 8 voting faculty abstained.

SPECIAL ORDERS:

Nominations (elections held via Blackboard after meeting):

Review of the ballot for these two committees. We need nominations still.

- I. PCC Provost's Advisory Committee
 Nominee(s): Stephen Criswell
 Move forward with this ballot. By acclamation.
 Approved by poll vote.
- II. PCC Policy Advisory Committee
 Nominee(s): Currently none and no nominations brought forward during the meeting.

ANNOUNCEMENTS:

D. Lawrence – on behalf of the **USCL Players** and Tyree Rowell – Virtual production On the Spectrum featuring MaryBeth Berry, her son, along with a number of the Players, directed by Tyree. November 14, 8 PM.

Easley – reminder about the **Virtual Conference Lunch** for the **Research Club**. Sellhorst sent out an announcement by email about this. They are also still accepting submissions for the Day in the Life of a College Professor Takeover. Both Chris Judge and Chris Bundrick have participated in Instagram takeovers. She will be reaching out to people who have been known to do research with students and they are looking for past students who want to participate in the virtual conference. They are doing 5-minute interviews with students who have participated in research. Let her know if you know of anyone who may be interested in participating.

Bauer – Remind everyone about the **rescheduled Native American Studies week**, starts next Monday (Nov 9th). Starts with Stephen Criswell giving a lecture with a storyteller at 3 PM and Tues-Thurs there are artists presenting virtually. All of this is on the social media pages and potentially by email.

Holland – She is doing an online lab with three research students and are doing an online survey on the effects of COVID based on man/woman, introvert/extrovert, and their goal is to get as many people to participate as they can. Her lab assistants (Jackson Williams, Bree Shealy, and Brooklyn Spears [sp?]) may be asking faculty for help. They want 350 responses. All of it is done online. And thank you to everyone who has already supported us.

Sellhorst – asked if they can feature this on the virtual conference (in chat) –
Holland – yes you can, I'll send information on that.

A. Campbell – she will send this to the OSP students.

Adjournment: 12:50 PM

ATTENDING: Shemsi Alhaddad, Brooke Bauer, Adam Biggs, Albert Blackmon, Chris Bundrick, Andrea Campbell, Jill Castiglia, Walter Collins, Stephen Criswell, Susan Cruise, Jerry Currence, Liz Easley, Stan Emanuel, Blake Faulkenberry, Rebecca Freeman, Annette Golonka, Lisa Hammond, Kate Holland, Ernest Jenkins, Bettie Obi Johnson, Chris Judge, Dana Lawrence, Nick Lawrence, Pat Lawrence, Todd Lekan, Lynette Martek, Tracey Mobley Chavous, Erin Moon-Kelly, Angela Neal, Allan Pangburn, Suzanne Penuel, Kim Richardson, David Roberts, Todd Scarlett, Peter Seipel, Sarah Selhorst, Nahid Swails, Suzette Taylor, Jerrod Yarosh, Andy Yingst.

ABSENT: Marybeth Berry, Noni Bohonak, Dwayne Brown, Brent Burgin, Fernanda Burke, Li Cai, Steven Campbell, Courtney Catledge, Mark Coe, Kim Covington, Fran Gardner, Garane Garane, Darris Hassell, Claudia Heinemann-Priest, Jason Holt, Howard Kingkade, Pernell Lewis, Uday Neelakantan, Phillip Parker, Leigh Pate, Babette Protz, Denise Roberts, John Rutledge, Ann Scott, Mike Sherrill, Dick Van Hall, Tania Wolochwianski.

Faculty Secretary: Document submitted by A. Golonka on Nov 13, 2020 for faculty and staff review.



UNIVERSITY OF
South Carolina
LANCASTER

Dr. Walter P. Collins, III
Regional Palmetto College Dean

Report to the USC Lancaster Faculty Organization
November 6, 2020

COVID-19

Campus Status: The campus is operating under guidelines set forth in the following documents:

[USC Lancaster Campus Reopen Plan](#)

[Palmetto College Risk Mitigation Document](#)

Palmetto College COVID-19 Case Dashboard:

https://www.sc.edu/about/system_and_campuses/palmetto_college/internal/announcements/2020/covid_dashboard.php

Related Items:

Regular on-campus testing: Student Health Services at USC Columbia will come to USCL every other Wednesday beginning this past Wednesday for the rest of the semester to administer free COVID testing for students, faculty, and staff. Remaining dates include: 11/18, 12/2, and 12/16.

Please remember that the university offers work-life balance and wellbeing support through our [Employee Assistance Program](#) (EAP). These services are helpful in times of adjustment.

People

Enrollment

As of the freeze date of October 22, 2020, 1810 students (headcount) are registered for Fall 2020. This represents increases of 10.37% in headcount and 4.41% in FTE. USC Lancaster was one of only two USC campuses (along with USC Aiken) to show an increase in both headcount and FTE for undergraduate students this fall.

Many thanks to those who have been advising for Fall since March—the first year advising core and all faculty and staff who have assisted with the process—and to those responsible for recruitment, admissions, marketing, and social media efforts that promote growing enrollment.

Athletics

From the AD: All athletic teams at USCL completed their fall practice seasons successfully despite the challenges presented by COVID-19. The NJCAA has mandated that in order to hopefully have a successful competition year, all of our sports will compete in the spring. The NJCAA has also approved a blanket waiver for athletic eligibility for all athletes competing in all sports for the 2020-2021 school year. We are looking forward to having a safe and successful spring for all teams.

Searches in progress:

Assistant Librarian (tenure track, first round of interviews, all campus interviews/visits will be virtual)

Director of Student Success and Retention (offer extended and accepted; see below)

Our new **Director of Student Success and Retention** has been named. We are excited to welcome Ms. Asheley Schryer to USC Lancaster. She is currently the Associate Director of Student Services in the Office of Undergraduate Research at USC Columbia. Ms. Schryer will begin her duties here on Monday, December 7, 2020. Many thanks to the search committee for their diligent work to fill this position.

USC Lancaster in our Communities

The **Town-Gown Advisory Group** will meet again on November 19.

Corporate Partnership and Engagement

Updates from Albert Blackmon:

- Thanks to all who participated and contributed during the recent Indian Land Brainstorming session.
- We now have a membership presence in the Rotary Club of Indian Land (Lunch Club).
- The USCL Indian Land Business Advisory Board is being established, and we hope to have our inaugural meeting later this month.
- While we continue to gain input for the business community regarding training and development needs, we are in talks with Microburst and should have a custom initial offering under construction by the end of the year.

The USCL related **Lancaster County Capital Project Sales Tax Program proposals** were approved in the referendum vote earlier this week. USC Lancaster had 2 projects on the list: one in the amount of \$1,000,000 for safer and better connections/surface crossings across Highway 9 between our campus and the community and the second, also in the amount of \$1,000,000, on behalf of the Educational Foundation for facility and infrastructure enhancement to support the expansion of BSN nursing at USC Lancaster.

Budget

Campus Budget and Master Plan Update Session: The Zoom session to review current campus finances and the updated Master Plan took place on Wednesday, October 28. The link to watch the session is [here](#). The passcode is: Xq?JZ02& The **updated Campus Master Plan** is available [here](#).

Palmetto College Salary Study Response, Year #2: This serves as an update to information shared at the September Faculty Organization meeting. USC Lancaster has budgeted for increases this year (FY 2021) based on findings and recommendations of the Palmetto College Salary Study. As has been reported all semester, we are currently in a position to fund the increases for year 2. However, the greater University now has a salary freeze in place system-wide which currently prevents us from implementing year 2 of our plan. Likewise, there remains a lot of uncertainty around possible decisions related to agency allocations and potential state agency cuts that the state legislature might make when legislators reconvene in January. It amounts to a holding pattern at this point. Please know, however, that we at USC Lancaster are prepared to initiate the year 2 increases when and if we are allowed to do so.

Legislative update:

We have submitted our initial budget request (Governor's Budget Request) of the new legislative session which would take effect for FY22 with requests for funding initiatives for campus safety, deferred maintenance, and an increase to recurring operating funds.

Facilities

In the next several weeks, we will begin installing the **inscribed bricks** in their temporary home in front of Hubbard Hall. The inscribed brick program remains open and active, so if you would like to purchase a brick at a reduced price for faculty and staff, please contact Mrs. Shana Dry for instructions.

Other items...

- You should have received an email from human resources within Palmetto College with a link to my **annual evaluation instrument**. This is for last academic year and is delayed due to COVID-19. Thanks for your participation and feedback.
- The next virtual **Lunch & Learn at the NASC** is November 20 at noon with a talk entitled "Closing the Circle: Repairing Catawba Foodways" by DeLesslin George-Warren. Also, the 15th annual **Native American Studies Week** will be November 16-20, 2020 with this year's theme: Native American Humor, Satire, and Parody. The flyer with scheduled events can be found [here](#).
- As a reminder, there will be **no Scholarship Luncheon this fall** due to our situation with COVID-19. Instead, we have sent donors a small appreciation gift as an expression of our gratitude for their generous support.
- **USC Lancaster Research and Productive Scholarship Grant applications are due by 5:00 p.m. on Monday, 30 November 2020.** Please remember that USCL faculty and staff are both eligible to apply. More information and the application materials can be found at this [link](#).



UNIVERSITY OF
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 LANCASTER

Todd Lekan
 Associate Dean for Academic & Student Affairs

REPORT TO THE FACULTY ORGANIZATION
November 4, 2020

Spring 2021 Advising and Registration Update.

1. As of 11/3/2020, 171 *full-time students* and 339 *Dual Enrollment students* have been advised and registered for spring 2021. Our total student headcount this semester is 1807.
2. Note that 239 *continuing—mostly sophomore-- students have yet to be advised.* According to our advising plan, the ideal option is for sophomores to be advised by faculty members. If you have received an e-mail from Summer Harmon indicating that a student has expressed an interest in your academic area, please reach out to the student as soon as possible.
3. Beginning *Tuesday, November 10* we will contact all students who have yet to be advised, encouraging them to schedule an appointment with the Core Advising Team. Our goal is to register as many students as possible before Thanksgiving break.

Course Evaluations. This is a reminder that all course evaluations for Fall 2020 semester will be done electronically. Pam Ellis will be sending students a link to the evaluations survey on Friday, November 20. That survey will remain open until 11:59 PM on December 4 (the last regular class day of the semester). Please encourage your students to check their campus e-mail for this link! This is especially important for dual enrollment high school students who tend not to check their USCL e-mails. Note that students will get reminders every day while the survey is open. Pam will send you a report at the midpoint of the survey window which will provide you with information about how many students have completed the survey.

Course Delivery by Campus.

Course Delivery	Lancaster	Salkehatchie	Sumter	Union	Grand Total
Online	58.87%	50.00%	76.47%	32.19%	55.41%
Online - Asynchronous	40.86%	39.63%	68.91%	25.75%	43.79%
Online - Synchronous	17.20%	10.37%	3.78%	6.44%	10.43%
Online – Asynch & Synch Mix	0.81%	0.00%	3.78%	0.00%	1.19%
Hybrid	4.03%	0.61%	7.98%	1.72%	3.87%
Face-to-Face	37.10%	49.39%	15.55%	66.09%	40.71%

Videos on Academic Integrity. Tracey Mobley-Chavez has assembled several video clips on academic integrity which are being used in University 101. These clips might be valuable to use in other courses as well. Please feel free to contact her for the links.

Internships. Bridgett Plexico has generated an all-purpose internship contract and internship worksheet. If you oversee students doing internships, please contact Bridgett for these forms. For a video presentation on internships and other resources, please visit the USCL Career Services website:

https://www.sc.edu/about/system_and_campuses/lancaster/internal/current_students/career_counseling_disability_services/career_services/index.php

Connecting to Students. Students around the USC system have been expressing a need for greater connection to their professors in online courses. Whether it be a virtual Zoom office hour meeting, a personalized e-mail, or an old-fashioned phone chat, your efforts to make online personal really do make a difference!

Call for USCL Faculty/Staff Research and Productive Scholarship Grant Applications. All faculty and staff are encouraged to apply; the guidelines and application materials are available here:

https://www.sc.edu/about/system_and_campuses/lancaster/internal/faculty_and_staff/faculty_rps_program/index.php

All grants must be submitted as a single .pdf document to the link on the website. Grants are due by *5:00 p.m. on Monday, 30 November 2020.*

Recent Faculty Accomplishments

Fran Gardner.

Fran's piece titled Alpha-Beta won first place in the juried exhibition, Small Chapters, at Coastal Discovery Museum in Hilton Head, SC. The show runs now through **November 30, 2020.**

Fran has five pieces accepted for the exhibit, Textile Impact at the Anderson Arts Center in Anderson, SC. This exhibit showcases "a range of textile works highlighting the diversity of processes, materials, and presentation within this wide medium and industry.. The show will be open from **December 8, 2020- January 28, 2021.**

Here are a few other of Fran's noteworthy achievements:

Some Like it Hot, National Association of Women Artists SC Chapter, includes artists from SC, FL and MA (online only) opened in August and still accessible online

[131st Members Exhibition](#), National Association of Women Artists, includes artists from across the United States (online only but traditionally held in New York) **October 2020**

[Inspirational Journeys](#), The Vendue Art Hotel in Charleston, SC and National Association of Women Artists SC Chapter, includes artists from all NAWA chapters (face to face through **November 30th and online**).

Chris Judge.

Chris coauthored a paper entitled “Wateree Bug Ceramic Motif” which was published in *Legacy (The South Carolina Institute of Archeology and Anthropology)*, 8-11. The paper examines the possible origin and cultural significance of images of the bug on ceramic vessels.

Archaeological Society of South Carolina features Chris Judge in its [“Ask an Archaeologist” interactive video](#).

Chris served as Curator: Share a Little of that Human Touch: [The Prehistory of South Carolina Exhibit](#).

Other Notable Accomplishment. Congratulations to Danelle Faulkenberry, Brandon Newton, Ryleigh Waiters, and Steven Campbell who were awarded an Arras Foundation Grant for their proposal “CLEVER (Campaign Literacy Educates Voters to Encourage Responsibility).

Reporting and Recognizing Faculty Accomplishments. Remember to report any recent accomplishments to the Academic Affairs Office: (Pam Ellis, PELLIS@mailbox.sc.edu or Todd Lekan, TLEKAN@mailbox.sc.edu).

In conclusion, some John Dewey. “While it is not the business of education to prove every statement made, any more than to teach every possible item of information, it is its business to cultivated deep-seated and effective habits of discriminating tested beliefs from mere assertions, guesses, and opinions; to develop a lively, sincere, and open-minded preference for conclusions that are properly grounded, and to engrain into the individual’s working habits methods of inquiry and reasoning appropriate to the problems that present themselves.”—“How We Think, 1910.”

**Academic Success Center Report
For November 6, 2020 Faculty Meeting
Submitted by Dana Lawrence**

Please send all ASC-related questions and requests to LawrenDE@mailbox.sc.edu

The Fall 2020 Tutoring Schedule can be found here:

https://www.sc.edu/about/system_and_campuses/lancaster/documents/academic_success_center/tutor_schedule.pdf

If you would like to received electronic versions of your students' tutoring session reports, please fill out [this \(very short\) form](#).

ALL TUTORING SESSIONS ARE BY APPOINTMENT—STUDENTS CAN SCHEDULE ONLINE OR BY CALLING 803-313-7113

Students can schedule tutoring appointments at the following link:

<https://usclacademicsuccesscenter.setmore.com/>

I'm happy to share information about specific writing assignments, tests, homework, or other work with the tutors if you think it would be helpful.

As always, thanks for your support.

REMINDERS about the ASC's booking system:

- Students can book appointments as late as 15 minutes in advance.
- The booking page allows students to book a maximum of ten days in advance (in an effort to allow as many students as possible to have access to tutoring services, and to cut down on no-shows).

FALL 2020

	August 2019	August 2020	Sept. 2019	Sept. 2020	Oct. 2019	Oct. 2020	Nov. 2019	Nov. 2020	Dec. 2019	Dec. 2020
Number of Tutors	8	6	8	6	7	5				
Total Number of Sessions	27	31	137	55	175	77				
Tutoring Sessions/Day (avg)	5.4 (5 operating days)	6.2 (5 operating days)	8.6 (16 operating days)	3.1 (18 operating days)	9.2 (19 operating days)	(17 operating days)				
Tutoring Sessions/Tutor (avg)	3	5.2	17.1	9.3	25	15.4				
# of tutor hours per week	68.5	70	68.5	70	70.5	60				
Appointment	21	31	127	56	168	77				

Drop-in	6	n/a	10	n/a	7	n/a
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Tutoring Sessions by Area

	August 2020	Sept. 2020	Oct. 2020	Nov. 2020	Dec. 2020
Biology	2	4	9		
Chemistry	4	3	7		
Computer Science	5	9	5		
French	0	0	0		
Italian	0	0	1		
Math/PCAM 105	13	18	19		
NURS	0	1	1		
Spanish	0	0	0		
Statistics	0	0	0		
Writing	7 • ENGL: 2 • POLI: 1 • SPCH: 3 • Other: 1	21 • ENGL: 14 • PALM: 2 • POLI: 2 • SPCH: 2 • Other: 1	35 • ENGL: 31 • HIST: 2 • NURS: 1 • PALM: 1		
Other (help student navigate Blackboard, access USCL email, use Microsoft Word, skills review, etc.)	0	0	0		
TOTAL # OF SESSIONS:	31	56	77		

	1 visit	2 visits	3-5 visits	6+ visits	Total
# of individual students (AUG)	10	3	3	0	16
# of individual students (SEPT)	13	6	4	2	25
# of individual students (OCT)	21	1	5	3	30
# of individual students (NOV/DEC)					

USC Lancaster Faculty Organization

Campus Technology Update

November 6, 2020

Highlights

- **Webcams and Zoom Licensing:** The webcam order has been received. Please send requests for a webcam to the uscltech@mailbox.sc.edu e-mail address. We will start delivering those next week. There is now a campus license for Zoom and 45 faculty and staff are utilizing the enhanced Zoom licensing.
- **Student, Faculty and Staff Tech Support:** The IT Service Desk phone number and e-mail address has worked very well and enabled the IT Team to respond quickly to requests. Most of the calls and e-mails received involve user account claiming and the multifactor enrollment process. In addition, there are a fair number of questions about Blackboard. In both cases, the calls are about learning how to use the Technology and using the correct browser in the case of the Blackboard calls. Antonio Mackey, Colby Jones and Karen Owens have worked diligently to serve the technology needs of the campus in this virtual mode of operation.
- **Spring 2021 Technology Initiatives:** Looking ahead to the Spring, computer lab upgrades, classroom multimedia equipment and additional network infrastructure upgrades are projects being prioritized.

FROM: Tracey Mobley Chavous, PHR - Director of Human Resources

MEETING: Faculty Organization Meeting- November 6, 2020

DATE: November 5, 2020

ATTACHMENTS: 1

INFORMATION ITEMS:

- 1) Please consider donating annual and sick leave time to the USC Leave Pool. The leave pool is used by USC employees who need additional leave due to unforeseen and/or emergency circumstances. Leave must be donated no later than December 4, 2020. You may request to donate sick or annual leave to an employee on any USC campus, however your request is subject to approval. You will be notified of the approval or denial of your request to transfer leave to a specific employee by the University of South Carolina Benefits Department.

You may donate your annual and/or sick leave in one of two ways:

- 1) Complete the needed form online by going to the HR Toolbox located at https://sc.edu/about/offices_and_divisions/human_resources/toolbox/ electing Time Away from Work under the Benefits Heading and choosing Leave Donation Request (P-71). Complete and Sign the form and deliver it to the Human Resources Department via email tmobley@mailbox.sc.edu.
- 2) Complete and return the attached USC System Leave Transfer Pool Leave Donation Request form. Please return the form via email tmobley@mailbox.sc.edu

Remember the maximum number of annual leave days that may be carried forward to a new calendar year is 45 (337.5 hours) and you must maintain at least 15 days of sick leave (112.5 hours) after making a sick leave donation.

- 2) Please remember to submit an approved Personnel Request Form to the Human Resources Department to hire/rehire student and temporary employees for the Spring semester if necessary.

Mission Critical approval is needed from multiple departments on the Columbia campus prior to the hire/rehire process being initiated.

Submitting request prior to December 4, 2020 is most helpful.

Please do not allow an employee to begin or continue working until their hire/rehire process is complete.

- 3) The University of South Carolina recognizes November 26 and November 27, 2020 as holidays in honor of Thanksgiving.

The Christmas/December Holiday begins on December 24, 2020 and ends on January 1, 2021.

Please be sure that student and temporary employees do not report working hours in the ITAMS system on the dates mentioned above unless they actually work.

Campus will officially reopen on January 4, 2021.



UNIVERSITY OF
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LANCASTER

Dr. John E. Rutledge
Director of Law
Enforcement and Security

Report to the Faculty
November 2020

This report is composed primarily of reminders and updates on previous information. Redundant in some cases since it is of high priority and required in the case of annual crime reporting to keep the campus informed. Special emphasis is still directed to changes related to our campus BIT team which is now the Student Care and Outreach Team (Care Team). This brings Palmetto College Campuses in alignment with USC Columbia.

- Reminder on Parking and Traffic Safety: Your cooperation is needed in not using visitor parking spaces. We continue to emphasize safety in the parking lots. Speed, backing up and inattention are the primary reasons for accidents. Vehicle speed should not exceed five miles per hour and in all cases, pedestrians have the right of way.
- Our campus emergency response guide is located at,
https://www.sc.edu/about/system_and_campuses/lancaster/internal/documents/emergency_response/emergencyresponseguide.docx
- Other Issues: Please use our campus Care Team to deal with students who are showing signs of stress. An excellent web resource as to warning signs is found at https://www.sc.edu/about/system_and_campuses/palmetto_college/internal/faculty_and_staff/care_referral/index.php. This document is a part of the strategies developed and used by Palmetto College Campuses. Remember to use our link to make reports which is located at the following link,
https://www.sc.edu/about/system_and_campuses/palmetto_college/internal/faculty_and_staff/care_referral/index.php
- Campus related crime reporting for the cycle this year has formally started with the receipt of federal documents which have allowed me administratively to validate certain items. The primary document will be available on November 18th which will allow me to start entering/reviewing data. Our completed reports are located at,

https://www.sc.edu/about/system_and_campuses/lancaster/internal/current_students/law_enforcement_security/campus_security_statistics_reports/index.php

- COVID 19 related information for Palmetto College Campuses can be found at,

https://www.sc.edu/about/system_and_campuses/palmetto_college/internal/announcements/2020/covid_dashboard.php

- *As a constant reminder, THANK YOU FOR FOLLOWING THE COVID 19 SAFETY PROTOCOLS.*

Medford Library

FACULTY MEETING REPORT NOVEMBER 6, 2020

SERVICE STATISTICS AND PROGRAMS

- **825** unique visits
- **974** LibGuide views
- Fulfilled **12** PASCAL Delivers borrowing requests
- **178** Computer Reservations
- **83** Study and Lounge Area Reservations
- **22** Community computer uses
- Processed **4** new books

CIRCULATION STATISTICS

- **36** General collection items circulated
- **17** Juvenile collection items circulated
- **3** Audio Visual collection items circulated
- **1** Oversize collection item circulated

GENERAL AND ADMINISTRATIVE ACTIVITIES

- Assistant Librarian Search. The start date has been moved to August. The first set of interviews were held last week. The second interviews will be happening virtually in January and we invite everyone to attend the teaching presentations. Stay tuned for more information.
- The library will be closed starting November 30 and will reopen on January 4, 2021. Library faculty and staff will be available virtually from November 30 to December 23.

PUBLISHED? LET US KNOW SO WE CAN BUY YOUR BOOK!

- <https://usclancaster.libguides.com/c.php?g=322991&p=2164202>

HELPFUL LINKS

- Request Library Instruction:
<https://usclancaster.libguides.com/c.php?g=322991&p=2164214>
- Book a Librarian: <https://usclancaster.libguides.com/c.php?g=322991&p=2164200>
- Reserve your library space: <https://usclancaster.libcal.com/seats?lid=10532&gid=0>
- Document the impact of your scholarly activities: <http://bit.ly/20Gu02g>
- Check out tools for teaching and learning support: <http://bit.ly/1nMHxrm>

Columbia Senate Report

USCL Members Reporting to USCL Faculty Organization

Date of Report: Nov 6, 2020 Faculty Meeting

Dates of Columbia Senate Meetings: Oct 7 and Nov 4, 2020

General

- Director of State Government Relations, Derrick Meggie, spoke about the Reach Act. The following proposal was presented:

Proposal to Meet the Reach Act requirements: Insert the following blurb right after Carolina Core Courses and before Special Academic Opportunities in the Undergraduate Bulletin.

Other Requirements *All undergraduate students must take a 3-credit course or its equivalent with a passing grade in the subject areas of History, Political Science, or African American Studies that covers the founding documents including the United State Constitution, the Declaration of Independence, the Emancipation Proclamation and one or more documents that are foundational to the African American Freedom struggle, and a minimum of five essays from the Federalist papers. This course may count as a requirement in any part of the program of study including the Carolina Core, the major, minor or cognate, or as a general elective.*

- Report by the Committee on Intellectual Property.
https://sc.edu/about/offices_and_divisions/faculty_senate/documents/facsen_meetings/2020-10-07.ip.pdf
- Report by the Senate Steering Committee regarding BTRU 3.01: Presidential Search Policy. This includes a commitment to increase representation.
https://sc.edu/about/offices_and_divisions/faculty_senate/documents/facsen_meetings/2020-10-07.steering_committee.pdf
- Resolution to rename the fitness center
https://sc.edu/about/offices_and_divisions/faculty_senate/documents/facsen_meetings/2020-11-04.fac_resolution.pdf
- President Caslen: Set goal to increase student engagement and interaction in the spring. Some resources may be provided by the CTE.
- President Caslen: Spring will be similar to fall in format. It's possible that students prefer asynchronous online.

- Columbia Senate Chair said the Committee of Nine will present a report to the Board of Trustees with resource saving ideas like merging small departments and increasing capacity in high-demand majors.

Curricula & Courses and InDev

A public list of all proposed changes is available by following this link:

https://sc.edu/about/offices_and_divisions/provost/planning/academicprograms/proposals/submitted-for-approval.php

On that webpage, you may search or filter by status, course title/number, college/school, proponent or Carolina Core Learning Outcome. Each entry gives a detailed description of the proposed changes, justification, date it goes into effect, and the approval process.

The following is a summary of changes voted on in the November and December meetings.

- Change in Course:
 - CSCE 210 and 212. Students will not be able to earn credit for both CSCE 210 and 212.
 - ENVR 202. Removed prerequisite.
 - SOCY 220: Elementary Stat for Sociologists, and SOCY 303: Sociological Research Methods. Change course numbers to be in sequence.
- New Courses:
 - None
- Terminated Courses
 - None
- Change in Degree Program
 - Biochemistry and Molecular Biology BS (CHEM)
 - Retailing BS (RFMR)
- New Degree Programs
 - BS in Music Industry Studies
- Courses Approved for Distributed Learning Delivery
 - AFAM 202

- ASTR 101
- BIOL 101, 101L, 102 and 102L.
- ENVR 101
- GEOL 110
- HIST 104
- ITEC 301 and 495.
- MATH 174
- PHYS 201 and 202L.

Palmetto College Academic Advisory Committee Report for USCL Faculty Meeting

Report date: 6 November 2020

PC AAC meeting date: 30 October 2020

USCL PC AAC reps: Lisa Hammond and Suzanne Penuel

Topics:

1. a BA in Cultural Studies—draft proposal at 1a below (this page).
2. a BLS major option in Legal Studies—draft proposal at 2a below (page 7).
3. the unexpected advent of staff advisers for BLS and BOL—see 3a below (page 8).
4. PALM 401 (Capstone course for BLS and BOL students)—see 4a below (page 8).
5. Major-option course-level requirements, BLS and BOL—see 5a below (page 8).

1a. Bachelor of Arts in Cultural Studies Program of Study Worksheet

Palmetto College – DRAFT PROPOSAL 09.21.20

Culture is a concept which daily confronts all citizens in the contemporary world. The Bachelor of Arts in Cultural Studies (BCS) degree proposes an interdisciplinary approach which will provide graduates with a foundational knowledge of various aspects of culture – anthropology, literature, history, sociology, etc., - while providing a deeper investigation of knowledge and issues within two specific major concentration areas. Graduates of the program can work in areas such as NGOs, media, film, advertising, public relations, art, literature, cultural criticism, cultural management, etc.

LEARNING OUTCOMES:

Upon completion of the degree, students will:

- Demonstrate an understanding of the world, their country, their society, as well as themselves, identifying and demonstrating awareness of ethical problems, social rights, values and responsibilities, etc.
- Demonstrate an understanding of multiple methodologies, approaches, and concepts within the interdisciplinary field of cultural studies.
- Identify interconnections of knowledge within and across various academic disciplines as they apply to the study and understanding of culture.
- Demonstrate fulfillment of the Carolinian Creed’s provision “to learn from differences in people, ideas, and opinions.”

Carolina Core Area	Hours Required	Subject	Courses	Hours Earned	Grade
CMW: Communication – Writing; and INF: Information Literacy (C or better required)	3	English 101	ENGL 101		
	3	English 102	ENGL 102		

CMS: Communication – Speaking	3	PHIL, SAEL, SPCH			
GFL: Foreign Language	0-9	FORL courses through the 122-level			
PT Score:					
ARP: Analytical Reasoning & Problem Solving	6	2 approved ARP courses (MATH, STAT, CSCE, etc.)			
PT Score:					
SCI: Scientific Literacy	8	2 approved SCI courses with labs			
AIU: Aesthetic & Interpretive (Fine Arts or Literature)	3	1 approved AIU course			
GHS: Historical Thinking	3	1 approved GHS course			
GSS: Social Science	3	1 approved GSS course			
VSR: Values, Ethics, and Social Responsibility	0-3	1 approved VHS course (may be overlay)			
PHIL 102	3		PHIL 102		
Additional Arts & Sciences Electives	6	Must be from two different disciplines			
Total Hours Earned (Carolina Core):					

Professional Foundations: (18-27 hours)*		Hours Earned	Grade
AFAM 201 or 202	Intro to African American Studies		
ANTH 102 – Understanding Other Cultures			
CPLT 270 or ENGL 270	World Literature		
GEOG 121 or 210	Globalization & World Regions or People, Places, & Environments		
GEOL 110 – Cultural Geology			
HIST 103, 104, 105, 106, or 109	Non-US and Non-European Civ		
POLI 101	Intro to Global Politics		
RELG 120	Comparative Religion		
WGST 112	Intro to Women’s & Gender Studies		

*Up to 9 hours may be used to meet General Education/Carolina Core requirements

Total Hours Earned (Professional Foundations):

Required Courses (09 hours) Grade of C or better required in each	Hours Earned	Grade
PALM 493 – South Carolina Studies		
PALM 494 – Internship or PALM 495 – Service Learning		
PALM 401 – Senior Capstone		

Major Courses (30 hours) A minimum of 5 courses (15 hours) from two different concentration areas. Grade of C or better required in all courses. No more than 06 hours accepted in transfer from any one area.	Hours Earned	Grade
African or African-American Studies		
AFAM 303 – African American Cultures		
AFAM 308 – African American Feminist Theory		
AFAM 331 – Black Experience in the US Through 1865		
AFAM 332 – Black Experiences in the US Since 1865		
AFAM 335 – American Civil Rights Movement		
AFAM 343/RELG 343 – Religions of the African Diaspora		
AFAM 355/SOCY 355 – Race & Ethnic Relations		
AFAM 364/POLI 364 – African American Politics		
AFAM/ENGL 428A – African American Literature to 1903		
AFAM/ENGL 428B – African American Literature Since 1903		
AFAM/ENGL 438D – African Literature		
AFAM/ENGL 438E – Caribbean Literature		
AFAM 402/POLI 402 – African American Political Thought		
ANTH 232 – Contemporary Cultures of SC		
ANTH 303 – African American Cultures		
ANTH 302 – Multicultural Perspectives of American Society		
ANTH 307 – Cultures of Africa		
ANTH 314 – Caribbean Cultures		
ARTH 346 – African Art		
CRJU 563 – Race, Crime, and Criminal Justice		
HIST 348 – North Africa from Colonialism to Revolution		
HIST 351 – Africa to 1800		
HIST 352 – Africa Since 1800		
HIST 425 – Caribbean Race & Slavery, 1500 – 1900		
LING 442 – African American English		
PSYC 330 – Psychology & the African American Experience		
RELG 336 – Liberation Theology		
SOWK 305 – Social Welfare Services for Women & Minorities		
Asian Studies		
ANTH 215 – Chinese Popular Culture		
ANTH 310 – Cultures of Islam		
ANTH 311 – Middle Eastern Cultures		
ARTH 345 – History of Asian Art		
CHIN 240 – Chinese Culture, tradition & Modern Societies		
CHIN 335/WGST 335 – Women in China		
HIST 354 – Modern East Asia		
HIST 355 – Late Imperial China		
HIST 356 – China Since 1949		
HIST 357 – Japan to 1800		
HIST 358 – Japan Since 1800		
PHIL 315/RELG 334 – Asian Religious Philosophy		
RELG 344 – Hindu Devotional Traditions		
RELG 349 – Tantra: Sex, Power, & Bliss in South Asian Religions		
RELG 350 – Buddhist Stories, Poetry, & Films		
RELG 352 – Religions of East Asia		
THEA 369 – Japanese Culture & Society Through Theatre		

Hispanic Studies		
ANTH 300 - Latin American Cultures		
ANTH 302 - Multicultural Perspectives of American Society		
CRJU 563 - Race, Crime, and Criminal Justice		
GEOG 223/LASP 331 - Geography of Latin America		
HIST 420 - Colonial Latin America		
HIST 421 - Modern Latin America		
HIST 422 - Social & Economic History of Latin America		
HIST 423/LASP 442 - History of Mexico		
HIST 424 - Gender in Latin America		
LASP 311 - Latin American Cultures		
LASP 447 - History of Brazil		
LASP 451 - International Relations of Latin America		
SOWK 305 - Social Welfare Services for Women & Minorities		
SPAN 375 - Topics in Hispanic Cultures & Literatures		
SPAN 380 - Hispanic Film & Culture		
SPAN 400 - Spanish Civilization		
SPAN 401 - Spanish American Civilization		
Middle Eastern Studies		
GEOG 226 - Geography of the Middle East		
HIST 301 - The Ancient Near East to 323 BC		
HIST 327 - The Crusades		
HIST 347 - The Middle East in Modern Times		
HIST 349 - The Contemporary Middle East & North Africa		
HIST 383/RELG 381 - Jewish History to 1500		
HIST 384/RELG 382 - Jewish History Since 1500		
HIST 386/RELG 354 - Islamic Institutions & Traditions		
RELG 358 - The Qur'an and Hadith		
RELG 359 - Islamic Theology & Philosophical Thought		
RELG 369 - Islamic Law		
RELG 387 - Jews & Muslims		
Native American Studies		
ANTH 205 - Panoramas of Pre-History		
ANTH 209 - Introduction to Folklore		
ANTH 302 - Multicultural Perspectives of American Society		
ANTH 304 - Contemporary Cultures of SC		
ANTH 305 - South American Indian Cultures		
ANTH 317 - American Indian Nations		
ANTH 321 - SC Archaeology		
ANTH 333 - Native American Prehistory		
ANTH 352 - Magic & Religion		
ANTH 391 - Special Topics: Catawba Folk Traditions		
ENGL 429C - Topics in American Literature: Native American Myth, Legend		
ENGL 438A - Studies in Regional Literature, SC		
HIST 401 - Development of the American People to 1789		
HIST 409 - History of SC, 1670 - 1865		
LASP 315 - South American Indian Cultures		

Women & Gender Studies		
ANTH 302 - Multicultural Perspectives of American Society		
ANTH 358/WGST 358 - Gender & Culture		
ANTH 381/WGST 381 - Gender & Globalization		
AFAM 308 - African-American Feminist Theory		
CHIN 335/WGST 335 - Women in China		
CRJU 421 - Victimization		
CRJU 425 - Hate Crimes		
CRJU 554 - Women & Crime		
ENGL 437 - Women Writers		
HIST 379 - Women in Modern Europe		
HIST 424 - Gender in Latin America		
HIST 464 - History of American Women		
PHIL 334 - Feminist Philosophy		
POLI 305/SOCY 304/WGST 304 - Race, Class, Gender, & Sexuality		
POLI 307 - Feminist Theory		
POLI 352/WGST 352 - Gender & Politics		
POLI 454/WGST 454 - Women & the Law		
PSYC 310/WGST 310 - Psychology of Women		
RELG 333/WGST 333 - Sex, Gender & Religion		
RELG 336 - Liberation Theology		
RELG 376/WGST 376 - Holy Women		
SOCY 301 - Sociology of Sex Roles		
SOWK 305 - Social Welfare Services for Women & Minorities		
Total Hours Earned (Integrative Major):		

Electives	Hours Earned	Grade
Sufficient hours to reach 120 total credits; no more than 03 hours of PEDU may be counted towards degree completion		
Total Hours Earned (Electives):		

2a. Proposed Revisions to the *Bachelor of Liberal Studies Program*

Palmetto College Campuses Faculty Senate

University of South Carolina

Brief Title of Proposed Change	Amend the Current BLS Degree Program Requirements to include Legal Studies
Committee Proposing Revision	
Date of Presentation to Senate	
Senate Approval Date	

Rationale for Proposed Revisions

- A Legal Studies Program does not exist at the University of South Carolina. Students who are interested in developing a solid foundation for pursuing advanced degrees in the legal field take courses in Political Science, Criminal Justice, or History, hoping to establish the basic foundation for a Juris Doctorate or a career in law. The existing Bachelor of Arts in the Liberal Studies Degree Program currently available within Palmetto College is the ideal program to incorporate a Legal Studies major area.

Summary of Proposed Revisions

- The faculty requesting the establishment of this major option propose amending the program of study in the current BLS degree requirements to allow Legal Studies as a discipline option. Legal Studies should also be formally listed as a cognate option for the BLS degree.

Section and page numbers of the current *Bulletin* for proposed revisions

Current	Proposed
All courses must be at the upper level with at least 15 hours at the 400-level or above. All grades must be C or better. A minimum of 12 hours is required in each of the two disciplines. At least 15 hours must be USC courses. No more than 12 hours of the major will be accepted in transfer.	All courses must be at the upper level with at least 15 hours at the 400-level or above. All grades must be C or better. A minimum of 12 hours is required in each of the two disciplines. At least 15 hours must be USC courses. No more than 12 hours of the major will be accepted in transfer.
Art	Art
English	English
History	History
Languages	Languages
Native American Studies *	Legal Studies *
Philosophy	Native American Studies *
Religious Studies	Philosophy
Theatre	Religious Studies
Astronomy	Theatre

<p>Biological Sciences Chemistry Environmental Studies Geological Studies Health Promotion, Education and Behavior Marine Science Mathematics Physics Statistics</p> <p>Anthropology Criminology and Criminal justice Economics Geography Health Promotion, Education and Behavior Native American Studies* Political science Psychology Sociology</p> <p>*The most updated list of courses designated as fulfilling the Native American Studies option will be listed on the BA in Liberal Studies program website.</p>	<p>Astronomy Biological Sciences Chemistry Environmental Studies Geological Studies Health Promotion, Education and Behavior Marine Science Mathematics Physics Statistics</p> <p>Anthropology Criminology and Criminal justice Economics Geography Health Promotion, Education and Behavior Native American Studies* Political science Psychology Sociology</p> <p>*The most updated list of courses designated as fulfilling the Legal Studies or Native American Studies options will be listed on the BA in Liberal Studies program website.</p>
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3a. New academic advisers for BLS and BOL.

We have two new full-time staff advisers to replace faculty advisers for these programs, for both new students and continuing students. The committee wasn't consulted, and neither was Director of Liberal Studies and Organizational Leadership Steve Lowe. We're working on a resolution about this.

4a. PALM 401 (Capstone). Students have trouble with Capstone.

5a. Major-option course-level requirements, BLS and BOL. Our current BLS and BOL specify that students need several courses variously identified as "upper-level" or "400-level" or "300-level" in the programs of study for these degrees. Since these identifiers mean different things in different disciplines, we're trying to find a way to deal with that. Basically, we want BLS and BOL students to take a bunch of courses that the home departments for their major options consider major-level courses.

Curriculum Committee
Report to the Faculty Organization 11/6/2020

Responding to faculty request, the curriculum committee had added PHIL 103: Special Topics in Ethics and Values to the list of possible courses in the 3 hours chosen from CMS, INF or VSR field in the A.A. degree plan.

1. Peer Review

The committee determined that, since administrative review will require faculty to write FIFs anyway, there wasn't a lot to be gained by waiving peer review. We will be evaluating FIFs in the spring, but the committee is committed to reading them in the context of COVID and the very serious obstacles that everyone has faced since the pandemic started.

Understanding the enormous increase in demands on everyone's time and energy and how much more stress everyone is feeling, the committee will not penalize any faculty whose FIFs are brief and to the point. Furthermore, while habitual routes for establishing effectiveness might have been stymied by the pandemic, the PCCFM manual offers myriad ways of demonstrating effective performance in all three areas (guidelines are on pages 34-39). We encourage everyone to use their FIFs to focus on the positive ways they have met (or even struggled to meet) the challenges of this extraordinary situation

FIF's will be due on January 31, 2021 and the committee will do its utmost to have peer reviews back to everyone by the April 30th deadline.

2. Tenure-Related Items

Tenure and Promotion files, Promotion Files, First and Third Year Review files, and Post-Tenure Review files are due **November 1, 2020**. The committee is expecting the following files in 2021. Please let the chair know if you see errors or omissions (bundrick@sc.edu).

- **Third-Year Review Candidates**
 - Brittany Taylor-Driggers
- **Tenure & Promotion to Associate Professor Candidates**
 - Patrick Lawrence
- **Promotion to Professor Candidates**
 - Chris Bundrick
 - Kate Holland
- **Post Tenure Review**
 - Fernanda Burke
 - Kim Richardson

*an Ad Hoc committee will handle the files for promotion to full professor

Proposed Revisions to the USCL Bylaws
University of South Carolina Lancaster Faculty Organization

Brief Title of Proposed Change	Assigning Faculty Librarians to BBCE Division
Committee Proposing Revision	Executive Committee
Date of Presentation to Faculty Organization	October 20, 2020
Faculty Organization Approval Date	

Rationale for Proposed Revisions

- The faculty librarians are faculty, of course, and should have the same sort of divisional participation and representation as any other faculty member.
- BBCE is the smallest division and would benefit from additional membership, and Library Science as a discipline seems to fit naturally among the other disciplines in that division.
- This change does not place the library within the BBCE division—only the faculty librarians; it furthermore does not mean that the Library Director will report to the BBCE division chair. That position will continue to report to the Associate Dean of Academic and Student Affairs.

Summary of Proposed Revisions

- Change Article II, Section IV of the USCL Faculty Organization Bylaws to formally include faculty librarians as members of the BBCE academic division.
- Add Library Science to the BBCE division name, changing it to Business, Behavioral Sciences, Criminal Justice, Education, and Library Science (BBCEL)

Section and page numbers of the current Bylaws for proposed revisions

Current	Proposed
<p>Article II Section 4. Each member of the USC Lancaster faculty is assigned to one of three academic divisions or the library. The divisions are Business, Behavioral Sciences, Criminal Justice, and Education; Humanities; and Mathematics, Science, Nursing, and Public Health. The Business, Behavioral Sciences, Criminal Justice, and Education division includes the following disciplines: anthropology, business administration, criminal justice, economics, education, technology support and training management, psychology, retailing, social work, and sociology. The Humanities division includes art, English, foreign languages, political science, history, journalism, music, philosophy, religious studies, African American studies and theatre and speech. Included in the Mathematics, Science, Nursing, and Public Health division are computer science, engineering, exercise science,</p>	<p>Article II Section 4. Each member of the USC Lancaster faculty is assigned to one of three academic divisions or the library. The divisions are Business, Behavioral Sciences, Criminal Justice, and Education, <u>and Library Science</u>; Humanities; and Mathematics, Science, Nursing, and Public Health. The Business, Behavioral Sciences, Criminal Justice, and Education, <u>and Library Science</u> division includes <u>faculty from</u> the following disciplines: anthropology, business administration, criminal justice, economics, education, technology support and training management, library science, psychology, retailing, social work, and sociology, <u>and technology support and training management</u>. The Humanities division includes <u>faculty from the following disciplines</u>: art, English, foreign languages, political science, history, journalism, music, philosophy, religious studies, African American studies and theatre and speech. Included in the Mathematics, Science, Nursing, and Public Health division are <u>faculty from the following</u></p>

mathematics, natural sciences, nursing, and physical education. (pg. 2)

disciplines: computer science, engineering, exercise science, mathematics, natural sciences, nursing, and physical education. (pg. 2)