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Associate Dean for Academic & Student Affairs
118 Hubbard Hall

REPORT TO THE FACULTY
03 March, A.D. 2017

Syllabi for Spring II Courses: If you have not already done so, please remember to submit copies of course syllabi to our office. Electronic submission is preferred. E-mail them to Pam Ellis (pellis@mailbox.sc.edu).

SUMMER & FALL 2017 SCHEDULE & ADVISING. Thank you for submitting your proposed teaching schedules for Summer & Fall 2017. These have been loaded into Banner and pre-registration will begin on **Monday, March 13**.

Please review your courses carefully. Also, if you are teaching courses for Palmetto College (two-way video or online), you'll need to check these also.

If you are scheduled to teach off-campus in the Dual Credit program, these will not appear on Banner, but make sure your Division Chairs are aware of the courses, and make sure that there are no scheduling conflicts. (You may need to consider travel time constraints here.)

Adjustments are still being made, so if you find changes that need to be made the schedule, please **notify your academic division chair**. (Please do NOT e-mail Megan or Pam directly.)

Regarding summer classes, we will follow the same procedure as in years past. A course must have sufficient enrollment to cover instructional costs (generally 5 or 6 students, depending on compensation).

A course with 2 or fewer students will be canceled. If a course has 3 - 4 students, the faculty member will be given the option of teaching it at a pro-rated level.

It would be helpful if you would **let your division chair know as early as possible** if you'd prefer for the course to be canceled, or if you wish to be considered for the pro-rated amount.

SPRING I GRADES DUE: If you taught a course during the Spring I session of 2017, your final grades must be submitted in Banner no later than March 06 at 12:00 noon.
2017 USCL COMMENCEMENT EXERCISES will be held Saturday, April 29 in Bundy Auditorium. ALL full-time faculty are encouraged to participate, and all adjunct faculty are invited as well.

There will be a VIP reception in the Pete Arnold Multipurpose Room prior to the ceremony (faculty are invited), with a reception for graduates and parents following the commencement exercises. A notice will be sent out asking you to confirm your attendance so we can set up the stage appropriately. Full academic regalia is the fashion rage of the day.

Outside Professional Activities – If you haven't yet submitted your OPA statement, please do so by accessing the **Professional Activity and Financial Interest Reporting System (AIR)**, a web-based method to submit, review and track outside professional activities and financial interests.

AIR allows faculty to address all reporting requirements with one disclosure which collects the information necessary to comply with university policy and government regulations. Information about AIR, and the forms which must be completed by faculty across the system, may be found on the Provost's web page at http://www.sc.edu/about/offices_and_divisions/provost/faculty/outside-professional-activities.php.

ASSESSMENT. The assessment process for 2017 is proceeding, and you may be requested to assist with the scoring of some artifacts within your discipline (or within broader academic categories, depending on the number of available faculty). If you are contacted and requested to participate, please consider agreeing to assist.

USCL participates in the "group assessment" for the general AA and AS degrees, but also conducts its own assessment of our specialized associate's degrees – Business, Criminal Justice, and Technical Nursing.

NEWS FROM PALMETTO COLLEGE: BLS & BOL degree applications are currently being reviewed. USCL continues to lead the Palmetto College campuses in the number of students earning their bachelor's degrees.

The **SCHOLARSHIP COMMITTEE** held freshman scholarship interviews this morning. Approximately 40 scholarship applicants attended (in addition to those who participated in the "Lancer Scholars" program in Fall 2016).

ADMINISTRATIVE EVALUATIONS. The Academic Division chairs are currently reviewing Faculty Information Forms and will be completing

evaluations by April 07. The goal is to have all evaluations done and back to faculty before the last day of classes (April 24).

FACULTY SEARCH COMMITTEE UPDATES:

- The tenured faculty submitted their ballots regarding the hire with rank and tenure for the CHEM position, and Dr. Collins has submitted the unanimous recommendation up the administrative chain for approval.
- The PHIL search committee has submitted three potential candidates for interviews. Their credentials have been sent to the PHIL department for preliminary review prior to inviting them to campus.
- Fourteen applications have been received for the Assistant Professor of Native American Studies/History. Committee members have been requested to begin reviewing the files to determine candidates for interviews.

Throughout the month of March, the **Medford Library** will host an interactive display, "The XX Factor: Women in STEM." The "Cartoons, Cereal & Milk" event will be held in the Library Conference Room on March 15, and "Super Spring! A Creative Venture" will be held on March 22.

The USCL Native American Studies Center will host a series of events during Native American Studies Week, March 13 – 18.

The 2017 **LAPS FOR LANCERS** will be held on Saturday, March 25. Entry fee is $20.00 and those registering by March 10 will receive a cooler-than-the-law-allows Lancer t-shirt. If you are interested in participating, you may register online at http://www.racingtoes.com/2017-events. There's also a pancake-and-sausage breakfast after the race, as well as numerous other family-friendly activities. All proceeds benefit the Educational Foundation of USCL.

CONGRATULATIONS to Dr. Sarah Sellhorst, Dr. Stephen Campbell, and Dr. Brooke Bauer, all of whom were notified recently that they are recipients of RISE grants for the upcoming year:

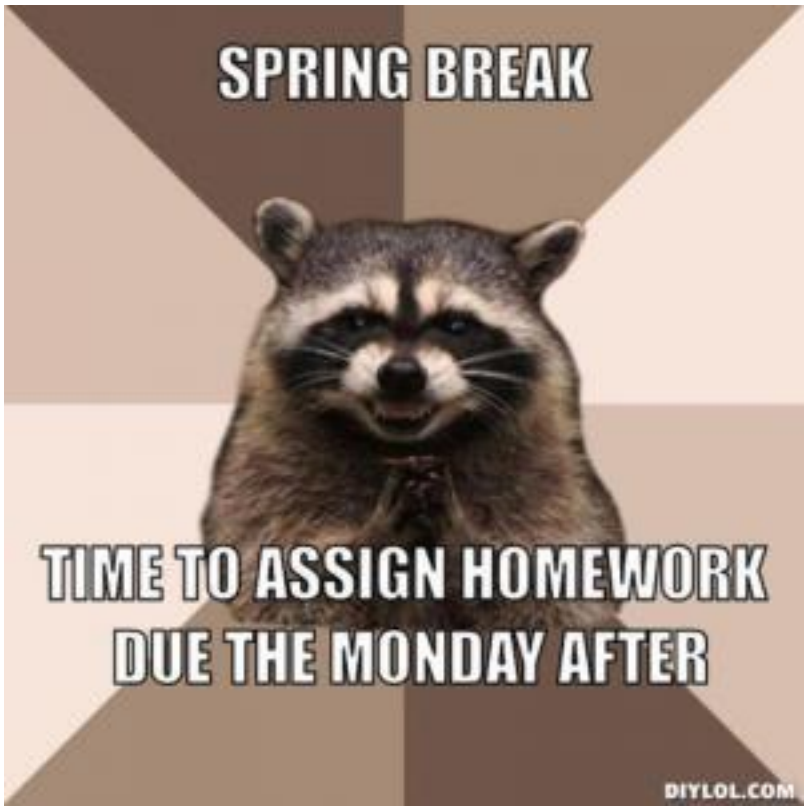
- Dr. Bauer – "An Enduring People: Catawba Indian Women and Education" ($5679.00)
- Dr. Campbell – "Explaining and Forecasting Leaders' Decisions: A Poliheuristic Analysis of the Iran Hostage Rescue Decision" ($5475.00)
- Dr. Sellhorst – "Increasing Potential & Widening Horizons: Promoting Undergraduate Research at a 2-Year Regional Campus" ($7779.00)

REPORT FROM STUDENT AFFAIRS

- Voting for **Outstanding Teacher of the Year** was held March 01 and March 02 in the USCL Student Center.
- **FRESHMAN ORIENTATION for SUMMER 2017** will be held on the following dates: June 20 & 21; July 11 & 12; July 25 & 26; August 08 & 09. Advisement will occur on Wednesday of each orientation, and it will begin at 1:15 pm. All incoming students who have been fully accepted to USC Lancaster, will receive an invitation to attend to orientation.

LANCER ATHLETICS

- The USCL Lancers Baseball team will host Wake Technical Community College this weekend – two games on Saturday, March 04, beginning at 1:00 p.m. and around 3:30 p.m., and a third game on Sunday, March 05 beginning around noon.
- The Lancers Baseball team currently holds an impressive season record of 18 wins, 3 losses.
- The team currently leads nationally with 47 homeruns this season. Freshman Cross Holfert currently leads the NJCAA in homeruns with 12, and also leads in the nation with 30 RBI's. Sophomore Evan Edwards has 7 homeruns, which puts him 4th in the nation, and sophomore Tyler Ackard is currently 5th in the nation with 14 stolen bases.



BEST WISHES TO ALL FOR A SAFE AND ENJOYABLE SPRING BREAK…