# Palmetto College Campuses Faculty Senate Minutes
# November 11, 2016

**AGENDA**

I. Call to Order at 1:05 PM

II. Correction/Approval of Minutes: September 23, 2016
USC Columbia

III. Reports from Standing Committees
   A. Rights and Responsibilities – Professor Jason Holt
   B. Welfare – Professor Helene Maire-Afeli
   C. System Affairs – Professor Kajal Ghoshroy

IV. Executive Committee
   A. Chair - Professor Tom Bragg
   B. *Palmetto College Campuses Faculty Manual* Liaison Officer – Professor Andy Yingst

V. Reports from Special Committees
   A. Committee on Libraries - Professor Rebecca Freeman
   B. Committee on Curricula and Courses - Professor Stephen Criswell
   C. Committee on Faculty Welfare – Professor Shelley Jones
   D. Faculty-Board of Trustees Liaison Committee – Professor Hennie van Bulck
   E. PCC Research and Productive Scholarship Committee – Professor Chris Sixta Rinehart
   F. Palmetto College Campuses Academic Advisory Council – Professor Chris Nesmith
   G. Other Committees
      Conflict of Interest Committee – Professor Noni Bohonak

VI. Unfinished Business
   A. <u>Motion to Add Advising as an Example of Service</u>
   B. <u>Motion to Strike Advising from Teaching Responsibilities in the PCCFM</u>
   C. <u>Motion to Add a Tenure and Promotion Process Timeline for Mid-Year Hire</u>
   D. <u>Motion to Reduce Number of Senators Proportionately by Campus</u>

VII. New Business
   A. Motion to Make Factual Corrections to the PCCFM
   B. Motion to Remove title of Executive Vice Chancellor and Vice Provost from PCCFM

VIII. Announcements

IX. Adjournment

**MORNING SESSION**

Welcome

**Chair, Dr. Tom Bragg** called the meeting to order at 9:30 a.m. He noted that attendance was light (and noted that the secretary was on his way) and then thanked the hosts at Union for the morning refreshments. Dr. Bragg next established that Chancellor Dr. Susan Elkins and Dean of Extended University and Associate Provost Dr. Chris Nesmith were unable to attend the meeting. He announced that Dr. Nesmith is going to send his report, and stated that acting USC Union Dean John Catalano had agreed to read the Chancellor's report.

Reports

As read by Dean Catalano: **Palmetto College Chancellor, Dr. Susan Elkins** began by sending her regrets about her absence due to a conflict with her presentation on Palmetto College at the annual conference of the Association for Adult and Continuing Education. She thanked everyone for their leadership and service across PC and in the PCC Faculty Senate. Dr. Elkins first shared the continued positive news on Palmetto College fall 2016 enrollment. As of fall census on October 25, overall PC campuses headcount was up 7.56% and FTE up 5.14%—by far the largest increase of all USC campuses. Additionally, the PC Online Degree Completion programs have seen a7% increase in headcount. The total headcount for all Palmetto College campuses, including online-degree-completion and on-campus-partnership-degree-completion programs, stands at 5,590, as compared with 5,201 last year. The corresponding revenue increases are certainly welcome as well. Second, Dr. Elkins expressed the Chancellor's office's desire to assist the entire PCC Faculty Senate in the priorities it develops over the course of the year. Third, Dr. Elkins offered thanks for those who helped to put on this year's Faculty Assembly, which was attended by more than 50 members of the faculty and administration. Specific topics covered in breakout sessions were listed. Dr. Elkins acknowledged that there is some question about the future of the Faculty Assembly and said that she looks forward to working things out with Executive Committee and the Senate. Fourth, Dr. Elkins noted that our SACSCOC Five-Year Interim Report will be submitted in March 2017. She emphasized that Dr. David Hunter is leading this task on our behalf (working closely with administrators on our campuses, etc.). She encouraged the Palmetto College campuses to show their appreciation to Dr. Hunter for his critical efforts [those in attendance applauded Dr. Hunter]. Dr. Elkins closed by thanking everyone in attendance for all they do. *A copy of Dr. Elkins's report is included in the appendix to these minutes.*

Dr. Bragg noted again that **Dean of Extended University and Associate Provost, Dr. Chris Nesmith** was absent.

Next Dr. Bragg reminded everyone of the shift to electronic submission of PC Campuses Deans' Reports with morning-session time allowed for questions to be asked of any of the deans.

Reports from the Palmetto College Campuses Deans

**Dean of Extended University and Associate Provost Dr. Chris Nesmith**

**USC Lancaster Dean Dr. Walt Collins**

**USC Salkehatchie Dean Ann Carmichael**.

**USC Sumter Dean Michael Sonntag**

**USC Union Dean Dr. John Catalano**

*The PC Campuses Deans' Reports that were submitted electronically appear in the appendix to these minutes.*

Dr. Bragg provided an opportunity to ask questions of the deans and none were asked.

Dr. Bragg stated that everyone in attendance should proceed to break into committee meetings.

The morning session ended at 9:37 a.m.

**AFTERNOON SESSION**

Call to Order

**Chair Tom Bragg** called the session to order at 1:05 p.m. He expressed his enjoyment of lunch.

Correction/Approval of Minutes from September 23, 2016 PCCFS meeting

**T. Bragg** noted the minutes were completed in a timely manner although there was some difficulty in getting them posted. The minutes were approved as submitted.

Reports from the Standing Committees

**Rights and Responsibilities Committee Chair Jason Holt (Lancaster)** reported that the committee worked on two things. The first is related to the committee's upcoming motion on the mid-year hire T&P timeline. Specifically, this work involved the corresponding/needed changes to the PCC Faculty Manual (mainly adding dates for the process for mid-year hires). The original intention was to have something to put forth in the current session but there have been snags and the committee will have to wait until next time. The second item the committee worked on is whether the summary of teaching evaluations is required for third-year review. J. Holt stated that portions of the PCC Faculty Manual suggest this summary is indeed intended for third-year review (citing page 13 of the 2016 PCC Faculty Manual), but overall the language on this item is conflicting. Members of the Rights and Responsibilities Committee will take the issue back to their campuses and get feedback on the way to resolve the treatment of the item in question in the Faculty Manual. The idea is to gauge interest in possibly making changes that

clearly remove the summary of teaching evaluations from third-year review. J. Holt asked if there were any questions and there were none. *A copy of J. Holt's report is included in the appendix.*

**T. Bragg** reminded everyone with a report to send a copy of the report to the secretary.

**Welfare Committee Chair Hélène Marie-Afeli (Union)** began by announcing the need for registration for the T&P Workshop to be held on Friday, January 13, 2017. She next offered the committee's apologies for the glitch in communication regarding the Duffy, Plyler, and Shaw awards. After expressing the committee's aim for greater transparency in the future, she went on to emphasize the deadlines/timeline for the awards. Next she explained that the salary-inequity report charge had been worked on by the committee. One emphasis is on the data regarding Palmetto College salaries versus those of peer and aspirational institutions. Finally, she stated that the Welfare Survey is almost ready and will be up and running by January 2. She emphasized that the survey is confidential. Questions were solicited and there were none. *A copy of H. Marie-Afeli's report is included in the appendix.*

**System Affairs Committee Chair Kajal Ghoshroy (Sumter)** stated that the committee worked on three items. One was the removal of obsolete UCAM and RCAM courses from the Academic Bulletin, aiming for action in spring 2017 (following review by the academic deans). The second involved updates to the course-climate survey. Next semester a draft will be sent out for review and feedback from each Faculty Organization. She noted that there are a large number of proposed/possible questions and suggested that each campus find ways to test these questions to ensure effectiveness for students. The third item the System Affairs Committee took up was the creation of a Palmetto Core for all 2-year degrees offered on Palmetto College campuses; it would be a scaled-back version of the Carolina Core. The Carolina Core was already adopted in modified form for the AA and AS degree programs but the proposed Palmetto Core would be for ALL 2-year degrees. K. Ghoshroy stated that the rationale for the Palmetto Core is 1) to simplify assessment 2) to prepare students for 4-year degree programs in the USC system and 3) to create Palmetto Core pages (analogous to USC Columbia's Carolina Core pages) on the Palmetto College website that can be linked to on each campus' website. *A copy of K. Ghoshroy's report is included in the appendix.*

**Chris Bundrick (Lancaster)** questioned the value of the Palmetto Core given that the local campuses control the curriculum. He stated that the PCC Faculty Senate does not have the authority to mandate curriculum to the campuses.

**Andy Yingst (Lancaster)** stated that the motion will include language that suggests the Senate will only approve 2-year degrees that have these requirements, and will possibly include even softer language that the Palmetto Core is a recommendation, not a requirement.

**K. Ghoshroy** thanked A. Yingst for his hard work on the Palmetto Core and class-climate questions.

Reports from Executive Committee

Executive Committee: **Chris Sixta Rinehart** noted that the Executive Committee was considering whether the Faculty Assembly should become a biannual event. She also announced that Stephen Criswell (Lancaster) had agreed to join the Committee on Curricula and Courses. **T. Bragg** thanked Vice Chair Ernest Jenkins for his help in recruiting a member for that committee.

Palmetto College Campuses Faculty Manual Liaison Officer: **A. Yingst** recapped the motions coming down the pipeline, including the motion about reducing the number of senators coming up in unfinished business; motions to make factual changes and updates coming up in new business; and proposed changes to the appendices coming next time.

Reports from Special Committees

Committee on Libraries: **USC Lancaster Assistant Librarian Rebecca Freeman** had no report.

Committee on Curricula and Courses: **C. Bundrick** read a brief report from S. Criswell. *A copy of S. Criswell's report appears in the appendix.*

Committee on Faculty Welfare: **Senator Shelley Jones (Extended University)** reported that the committee is addressing numerous continuing and new issues, including funding for faculty-staff dependent scholarships; parity in summer compensation across departments; and retaining e-mail access for retired faculty. The committee is also addressing parental leave and breastfeeding policies; dissatisfaction among full-time non-tenure-track faculty in Columbia (uncovered in a recent survey); and optional retirement plan fees.

Faculty-Board of Trustees Liaison Committee: **Past Chair Hennie van Bulck** was absent and no report was provided.

Palmetto College Campuses Research and Productive Scholarship Committee: **Committee Chair C. Rinehart** repeated the committee's request that faculty consider building pages—whether research, service, or teaching-oriented—on the committee's website. Interested faculty should contact Bob Dyer (dyerr@mailbox.sc.edu). Instructor Randy Ivey and Dr. Ray McManus are currently the featured scholars on the website. Finally, the Research and Productive Scholarship website has been revised and updated with grant opportunities, etc. *A copy of C. Rinehart's report appears in the appendix.*

Palmetto College Campuses Academic Advisory Council: **S. Jones** spoke on behalf of **C. Nesmith.** She stated that changes to the BLS degree program approved at the last Senate meeting had been sent to the Committee on Curricula and Courses, where they are expected to be considered this month. The Council is considering two new track proposals for the BLS, Legal Studies and Entrepreneurship, and will be sending these to System Affairs for the February PCC

Faculty Senate meeting, along with new course proposals for special topics and independent studies.

Other Committees—Conflict of Interest Committee: **Noni Bohonak** had no report.

Unfinished Business

**T. Bragg** stated the first three items are motions coming from the Rights & Responsibilities Committee.

**J. Holt** began with a motion to add "advising" among examples of service listed in the T&P section of the PCC Faculty Manual.

There was no discussion, and the motion passed by voice vote.

**J. Holt** then offered the motion that strikes advising from the examples of teaching responsibilities listed in the T&P section of the PCC Faculty Manual since each Palmetto College campus understands teaching duties differently, and so that individual T&P candidates can treat advising in the way that best suits their situations.

**Sam Downs (Salkehatchie)** reiterated his concerns that moving "advising" from teaching to service makes advising "optional." He suggested that advising could appear as examples in both the teaching and service categories to be handled as a candidate sees fit.

There was no further discussion, and the motion passed by voice vote.

**J. Holt** finally offered the motion to create a T&P timeline for mid-year hires. He noted according to the timeline the Board of Trustees will decide about mid-year-hire T&P candidates by December 22. Typically there is a three-week turnaround time for applying compensation, so there should be no issue about putting a pay raise in effect for the spring semester, and if there is a problem, the pay raise may be applied retroactively.

There was no discussion, and the motion passed by voice vote.

Next **T. Bragg** brought forth the motion from Executive Committee aimed at reducing the number of senators in the PCCFS.

**C. Bundrick** stated that, despite being favorably predisposed toward the motion's objectives, he has two concerns. One is the ripple effect of these changes, that the other sections of the manual assume/rely on/feature formulas intended for the old senatorial headcount, which could lead to ambiguities or problems.

**A. Yingst** asked for an example. **C. Bundrick** referred to the standing rules of the PCCFS [pages 89–90 of the 2016 edition of the PCC Faculty Manual], of which portions might be said to presume certain dynamics for the senatorial workforce.

**C. Bundrick** next expressed a concern that the "2 or 3 senators" option for the smaller campuses leaves the larger campuses at a disadvantage. In short, if the smaller campuses choose to have three senators, the result of the proposal would be to reduce representation for Lancaster and Sumter without changing representation for Extended University or Union. Therefore, C. Bundrick questioned whether we are reducing the number of senators or rebalancing the Senate.

**T. Bragg** asked for clarification regarding whether C. Bundrick's sense of the fairest thing to do is hold the two smaller campuses at two in order to avoid "rebalancing" the Senate.

**C. Bundrick** stated that was not what he was saying; he was emphasizing that a 33% reduction in senators for Union and Extended University would be 2, and that giving them the option of a third while holding the larger campuses to a 33% reduction is actually rebalancing the Senate.

**A. Yingst** turned to the body and asked representatives from Union or Extended whether they would be comfortable with 2 senators.

**Patrick Saucier (Extended University)** asked if the "optional third senator" portion of the proposal was taken away whether Extended University would have to increase enrollment to have 3 senators and was answered in the affirmative. **P. Saucier** suggested Extended University would be against that out of a desire to be represented on all committees. He and **S. Jones** suggested that Extended would want 3 senators.

**H. Marie-Afeli** stated that she felt the Union campus would be most comfortable with 3.

**T. Bragg** asked if there was a desire to send the proposal to committee.

**C. Bundrick** put forth a motion to refer it to committee. **Steve Bishoff (Sumter)** seconded this.

**C. Bundrick** stated the purpose of his motion was to send the proposal back to Executive Committee; this was seconded by an unidentified senator.

After both a voice and standing vote, the motion to return the proposal to Executive Committee passed.

<u>New Business</u>

The first item taken up under new business was a series of factual corrections to the PCC Faculty Manual. **T. Bragg** explained that C. Nesmith was integral in formulating the proposed changes and, though absent, is happy to entertain questions regarding them via e-mail, etc. T. Bragg noted these changes are substantive, so they cannot be voted on until the next meeting.

**A. Yingst** stated that many of the changes in the first motion are from Human Resources. He ran through the changes, which include those to language on summer classes, on recommendation for increases in salary, on change of grades, and on appointment procedure (striking material and adding a simple reference to ACF 1.00), as well as a proposal to delete seemingly

obsolete/confusing language regarding the relationship between course reduction for research/other duties and teaching in Extended University for additional compensation. *These motions appear on the PCCFS website.*

**T. Bragg** stated that these proposed changes will be posted for review. He called for discussion.

**S. Downs** expressed concern about having the PCC Faculty Manual refer to ACF 1.00. He asked if ACF 1.00 is a static document.

**A. Yingst** suggested that, while it does change, ACF 1.00 is simply University policy/law by which we must abide.

**K. Ghoshroy** suggested using "grade of I" instead of just "I" in the PCC Faculty Manual.

**C. Bundrick** stated that the value of referring to ACF 1.00 is that it reduces labor in terms of revisions to the PCC Faculty Manual.

**Suzanne Penuel (Lancaster)** asked to review the last part of the motion, the PCC Faculty Manual language regarding course reduction that the motion proposes to delete.

**A Yingst** read the passage in questions and expressed his confusion regarding its meaning.

**Sumter Dean Michael Sonntag** explained that the PCC Faculty Manual language on this issue has provided guidance at Sumter.

**P. Saucier** asked why Extended University is singled out in the language in question so that the language seems only to apply to Extended University.

**A. Yingst** expressed his confusion on the language in this regard.

**T. Bragg** expressed his understanding that C. Nesmith and A. Yingst thought the language could be deleted because it had not been an issue.

**M. Sonntag** explained that the language may be there to establish that course reduction for research is to free up time that must be used for the intended purpose, not to free up time for teaching additional courses for additional compensation.

**A Yingst** and **P. Saucier** acknowledged this was helpful, but reiterated their confusion about aspects of the language.

**Steve Lowe (Palmetto College)** interjected that the language may be referring not only to Extended University as it currently is but to the evening program that was once a part of Extended University. He stated that the language may be archaic, but it may be applicable to certain circumstances.

**T. Bragg** suggested researching the issue and waiting on that one aspect of the motion.

**A. Yingst** stated he will research and separate out the last change from the motion, if necessary.

The second item taken up under new business was a series of changes to the PCC Faculty Manual primarily designed to correct language in the manual referring to an obsolete position (i.e. Executive Vice Chancellor and Vice Provost) and to clean up areas affected by the lack of that position. He noted that the biggest change involved removing that position ("layer") from the T&P process. *This motion appears on the PCCFS website.*

**S. Downs** asked about the impact on the T&P process.

**A. Yingst** explained that, given the changes in the system, the motion's proposed changes to the PCC Faculty Manual should have no practical impact on the T&P process.

**S. Jones** asked whether there was any rationale for why in some places the PCC Faculty Manual says "Chancellor of Palmetto College" and in others "Palmetto College Chancellor." She suggested standardizing this.

**S. Bishoff** asked whether the changes would be ruled substantive and **T. Bragg** answered in the affirmative.

**T. Bragg** thanked A. Yingst for his hard work on the manual. With no other new business to attend to, he moved to announcements.

<u>Announcements</u>

No announcements.

With no announcements, the chair called for a move to adjourn, which was quickly offered and seconded. The meeting adjourned at 2:05 p.m.

Respectfully submitted,

C. Bryan Love, Secretary

# Palmetto College Campuses Faculty Senate Meeting

## Friday, November 11, 2016
## USC Union
## Remarks
## Dr. Susan Elkins, Chancellor, Palmetto College

Good morning! I regret that I cannot be with you today due to a conflict of a presentation on Palmetto College at the annual conference of the American Association for Adult and Continuing Education. However, I am pleased to submit my report via Dr. Nesmith and electronically. Please let me first express my appreciation to Dean Catalano and the faculty and staff of USC Union for their gracious hospitability in hosting the meeting today.

As always, let me also express my thanks to all of you for your outstanding leadership and service in your work across Palmetto College and especially for your many contributions to the Faculty Senate. It is such a pleasure to work with Chairman Bragg, members of the Executive Committee, and each of you, along with Associate Provost Nesmith and Ms. Jean Carrano in their roles of supporting the work of the Senate.

My report this morning includes four brief items:

1. First, I'm delighted to share the continued positive news on Fall Semester 2016 enrollment. As of Fall Census on October 25, 2016, the Palmetto College overall headcount enrollment for the campuses was up from the same day last year by 7.56% (from 4,301 to 4,626) and FTE enrollment was up 5.14% (from 2,901 to 3,050) over Fall Semester 2015, resulting in by far the largest percentage increases of all the USC campuses. The official Institutional Research report for Fall Census on October 25th is attached. In addition to the associate's degree enrollment, the Palmetto College Online completion degree headcount enrollment as of that same day was 806, compared to a final headcount last fall of 751, for a 7% increase. The total headcount for all Palmetto College Campuses coupled with headcount in the online degree completion programs and the on-campus degree completion partnership programs was 5,590 compared to 5,201 from last year. Of course the corresponding revenue increases that accompany the enrollment increases are certainly a welcome addition to the financial bottom line, as well.

2. Also, in continuing to work closely with the Faculty Senate Executive Committee and the Senate Committees, we look forward to our work together on the Senate priorities you continue to develop throughout the year.

3. In conjunction with the Senate, we were delighted to host the Faculty Assembly on October 21st. Thanks to excellent input from the Faculty Organization Chairs and others on the planning committee, including Dr. Nesmith and Ms. Carrano, approximately 50 members of the faculty and administration were in attendance at the event which included the following sessions:

    - Graduation with Leadership Distinction
    - Available Opportunities and Services for Online Course Development
    - Workplace Bullying
    - Service Projects: Collaboration with Faculty and Students
    - Undergraduate Research: Engaging and Supporting Students
    - Library Resources: Services on Campuses
    - Faculty and Student Research Tips
    - Internal and External Grants
    - Study Abroad

    While those in attendance submitted positive evaluations, we realize there is still some question regarding the future of the Faculty Assembly. We will work closely with members of the Executive Committee and the Senate to determine the need for a Faculty Assembly in the future.

4. Finally, as I mentioned at the last meeting, this year our SACSCOC Five-Year Interim Report will be submitted in March 2017. Dr. David Hunter continues to lead this effort on our behalf, working closely with the Deans, Academic Deans, and others involved. Let's please show our appreciation to Dr. Hunter for his efforts in leading this critical project.

In closing, again, thank you for the opportunity to work with each of you, as well as for all you continually do for Palmetto College and our students!

UNIVERSITY OF SOUTH CAROLINA

Oct 25, 2016

# Student Headcount / FTE Report

11:08:50 AM

## Comparison of Fall 2016 to Fall 2015 (FREEZE dates as specified below)

| | | | | Fall 2016 | | | | Fall 2016 | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | Freeze | Freeze | WY-WY | WY-WY | Freeze | Freeze | WY-WY | WY-WY |
| Campus Type | Campus | Level | Oct 28, 2015 | Oct 25, 2016 | Change +/- | Change % | Oct 28, 2015 | Oct 25, 2016 | Change +/- | Change % |
| Flagship Campus | USC Columbia | Undergraduate | 25,237 | 25,556 | 319 | 1.26% | 25,092 | 25,331 | 239 | 0.95% |
| | | Law | 620 | 609 | -11 | -1.77% | 636 | 630 | -6 | -0.94% |
| | | Medicine (Columbia) | 372 | 373 | 1 | 0.27% | 372 | 373 | 1 | 0.27% |
| | | Medicine (Greenville) | 280 | 333 | 53 | 18.93% | 280 | 333 | 53 | 18.93% |
| | | PharmD | 425 | 431 | 6 | 1.41% | 464 | 462 | -2 | -0.43% |
| | | Masters | 4,505 | 4,491 | -14 | -0.31% | 3,191 | 3,184 | -7 | -0.22% |
| | | Doctoral | 2,285 | 2,306 | 21 | 0.92% | 1,453 | 1,461 | 8 | 0.55% |
| | **USC Columbia - Total** | | **33,724** | **34,099** | **375** | **1.11%** | **31,488** | **31,774** | **286** | **0.91%** |
| | | **Flagship Campus - Total** | **33,724** | **34,099** | **375** | **1.11%** | **31,488** | **31,774** | **286** | **0.91%** |
| Comprehensive Campuses | USC Aiken | Undergraduate | 3,357 | 3,374 | 17 | 0.51% | 2,936 | 2,989 | 53 | 1.81% |
| | | Masters | 92 | 174 | 82 | 89.13% | 50 | 66 | 16 | 32.00% |
| | **USC Aiken - Total** | | **3,449** | **3,548** | **99** | **2.87%** | **2,986** | **3,055** | **69** | **2.31%** |
| | USC Beaufort | Undergraduate | 1,980 | 2,005 | 25 | 1.26% | 1,814 | 1,858 | 44 | 2.43% |
| | **USC Beaufort - Total** | | **1,980** | **2,005** | **25** | **1.26%** | **1,814** | **1,858** | **44** | **2.43%** |
| | USC Upstate | Undergraduate | 5,636 | 5,594 | -42 | -0.75% | 4,950 | 4,834 | -116 | -2.34% |
| | | Masters | 360 | 227 | -133 | -36.94% | 91 | 75 | -16 | -17.58% |
| | **USC Upstate - Total** | | **5,996** | **5,821** | **-175** | **-2.92%** | **5,041** | **4,909** | **-132** | **-2.62%** |
| | | **Comprehensive Campuses - Total** | **11,425** | **11,374** | **-51** | **-0.45%** | **9,841** | **9,822** | **-19** | **-0.19%** |
| Palmetto College Campuses | USC Lancaster | Undergraduate | 1,722 | 1,845 | 123 | 7.14% | 1,167 | 1,174 | 7 | 0.60% |
| | **USC Lancaster - Total** | | **1,722** | **1,845** | **123** | **7.14%** | **1,167** | **1,174** | **7** | **0.60%** |
| | USC Salkehatchie | Undergraduate | 1,109 | 1,137 | 28 | 2.52% | 745 | 780 | 35 | 4.70% |
| | **USC Salkehatchie - Total** | | **1,109** | **1,137** | **28** | **2.52%** | **745** | **780** | **35** | **4.70%** |
| | USC Sumter | Undergraduate | 901 | 805 | -96 | -10.65% | 655 | 594 | -61 | -9.31% |
| | **USC Sumter - Total** | | **901** | **805** | **-96** | **-10.65%** | **655** | **594** | **-61** | **-9.31%** |
| | USC Union | Undergraduate | 569 | 839 | 270 | 47.45% | 334 | 502 | 168 | 50.30% |
| | **USC Union - Total** | | **569** | **839** | **270** | **47.45%** | **334** | **502** | **168** | **50.30%** |
| | | **Palmetto College Campuses - Total** | **4,301** | **4,626** | **325** | **7.56%** | **2,901** | **3,050** | **149** | **5.14%** |
| | | **Overall - Total** | **49,450** | **50,099** | **649** | **1.31%** | **44,230** | **44,646** | **416** | **0.94%** |

WY-WY indicates current Week and Year values compared to equivalent week for the same academic term a year ago.

UNIVERSITY OF SOUTH CAROLINA SALKEHATCHIE

**Palmetto College Faculty Senate**
**November 11, 2016**

**Campus Dean's Report**

Fall 2016 enrollment was up 2% overall from Fall 2015 with a final headcount of 1,137. This year's student population includes students from 8 different states and 9 different countries including Brazil, United Kingdom, Jamaica, Switzerland, Chile, Germany, France, Belize, and Denmark.

Congratulations to Dr. Rodney Steward, who recently received a book contract. Louisiana State University Press will publish *"An Illegal Violence:" The Story of Confederate Sequestration* once the manuscript is completed. LSU Press is one of the leading academic outlets for 19th-century Southern history.

Dr. Eran Kilpatrick has a publication that was accepted in October and will appear in *Diversity and Distributions,* a biological conservation and biogeography journal. It is collaborative, regional-level work, based on amphibian data from the North American Amphibian Monitoring Program that includes mentor and student co-authors.

Dr. Wei-Kai Lai, along with his student, published a paper, entitled "Generalization of two inequalities involving AM, GM, and HM", in the journal *International Mathematical Forum.*

Dr. Li Cai presented research at The 68th Southeastern Regional Meeting of the American Chemical Society, entitled "Facile Two-component Synthesis of Acacetin."

Additional donations from Colleton Medical Center, Colleton County, Sisters of Charity Foundation and other private foundations have brought the total contributions for USC Salkehatchie's Nursing High Fidelity Simulation Lab to $ 325,000.

The 34th annual Dove Shoot is scheduled for November 22. Hunters will gather at The Grove on the Allendale campus and enjoy a cookout hosted by the athletic department before leaving for the hunt.

USC Salkehatchie has been invited to participate on a panel "Expanding Opportunities in South Carolina's Rural Communities" at the SC Legislative Black Caucus 2016 Annual Policy Retreat on December 8, 2016.

Respectfully submitted,

Ann C. Carmichael
Regional Campus Dean

**Committee Report**
**Rights and Responsibilities**
**11/11/2016**

The R&R committee considered two important items:

**Item 1. The updating of the Faculty Manual to include Tenure and Promotion deadlines for spring semester faculty hires**

With anticipation of the Senate passing the motion drafted by R&R to adopt a tenure and promotion timeline for faculty whose timeline begins in January, the committee spent much of its time working to update the Faculty Manual so to include the dates presented in this timeline, alongside those already there for faculty whose timelines begin in August.

**Item 2. Clarification of Third-Year Review Policies.**

It was brought to our attention that the Faculty Manual is not completely clear concerning what is required for Third-Year Review. The committee is addressing this issue.

Palmetto College Campuses Faculty Welfare Committee Report
November 11, 2016

**T&P workshop**: is ready. We will soon send out invitations. Advertise on your campus, register.
**Awards:** We apologize for the communication glitch and aim for more transparency in the future. Nominations are due to the Chair by Dec 1st, files by Jan 31st.
**New charge regarding salary inequity:** we are continuing to work on it. We have gathered data on how salaries are determined, as well as comparative data reagarding salaries in PC system, and peers/aspirational institutions. Some substantial recommendation on how to address this issue will come soon.
**Welfare survey**: is ready to go. It will be up by Jan 2nd. It is confidential.

Palmetto College Campuses Faculty Senate

# System Affairs Committee Report

**November 11, 2016**

System Affairs committee discussed the following items at today's meeting:

**1. Removal of obsolete UCAM and RCAM courses from Academic Bulletin**

System Affairs has completed review of RCAM, UCAM and PALM courses with the goal of removing obsolete courses that are no longer is use, from the Academic Bulletin. The list is being sent to the Academic Deans for final feedback. The list will be presented to the PCCFS meeting in spring 2017.

**2. Updating the Course Climate Survey:**

The SA Committee has been completed review of the survey questionnaire and will be sending the draft to each campus for further review and feedback by each FO. We hope to present the final draft to the PCCFS in spring 2017.

**3. Creating a Palmetto Core:**

Currently the Palmetto College campuses offer common AA and AS degree programs built around a subset of the Carolina Core. However, certain Palmetto College campuses have other two-year degree programs, besides AA/AS.

System Affairs was charged with developing a list of courses/categories of courses based on the Carolina Core that we propose, will be included in **ALL two-year degrees offered on any PC campus.**

SA has developed the "**Palmetto Core**":

- This is a slightly scaled-back version of the elements of the Carolina Core
- This has already been adopted for and met by the AA and AS degree programs.
- We propose that this must be met in the future by other two-year degrees offered by the PC campuses.
- Sharing a list of common requirements among all two-year degrees offered on the PC campuses should simplify assessment
- Sharing of the common requirements will better prepare our two-year students moving forward within the USC system.
- Currently, a student looking at Carolina Core information has to go to Carolina Core website. Inclusion of the PC Core will make it available on our PC website and can be made available on each campus website as well.

The draft is being sent to each FO for revision and feedback. We hope to present it to the PCCFS in spring 2017.

Respectfully submitted,

Kajal Ghoshroy
Chair, System Affairs Committee
PCC Faculty Senate

**Faculty Responses to Survey Assessing Proposed Grade Change**
**Report by Samuel D. Downs, Ph.D.**

Of the 168 people to whom the survey was sent, 70 responded (response rate = 41.7%). Seventy respondents answered two of the five questions, 69 (98.6% of respondents) answered another two of the five questions, and 66 (95.4% of respondents) answered the question about campus affiliation.

Figure 1 below displays the percentage of respondents who favored keeping the current grading system compared with those who favored changing the grading system. Of the three options, keeping the current grading system has the highest percentage of respondents (40.6%). However, when the two options to change the grading system are combined, 59.4% of respondents favored some type of change to the current grading system. More respondents (33.3%) favored changing the grading system to option 1 in which a B- was equivalent to 2.7 grade points (in option 2, B- was equivalent to 3.0 grade points).

***Figure 1*. Percentage of Respondents who Favored Keeping Current Grading System Compared with Those who Favored Changing the Grading System (*n* = 69).**

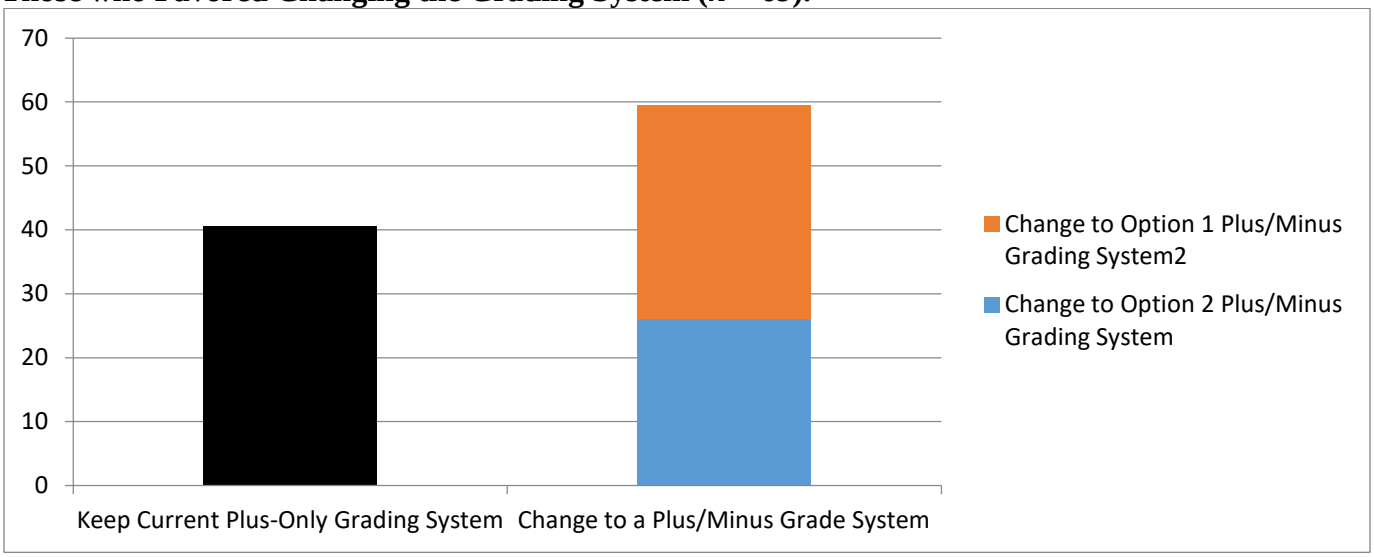



Figure 2 presents the percentage of respondents who selected each argument in favor of a change to the current grading system. The total percentage across all options exceeds 100% because respondents could select more than one option.

***Figure 2*. Percentage of Respondents who Selected Each Argument in Favor of a Change to the Grading System (*n* = 70).**

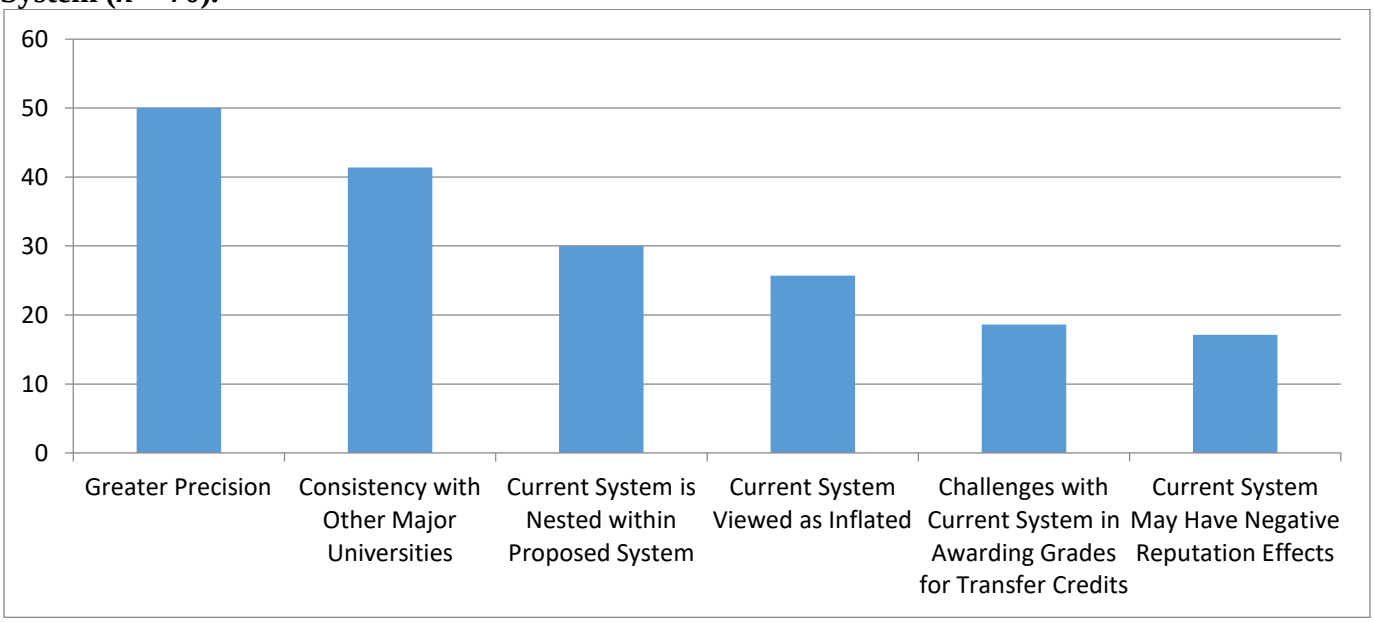


Figure 3 presents the percentage of respondents who selected each argument in favor of keeping the current grading system. The total percentage across all options exceeds 100% because respondents could select more than one option.

***Figure 3*. Percentage of Respondents who Selected Each Argument in Favor of Keeping the Current Grading System (*n* =70).**

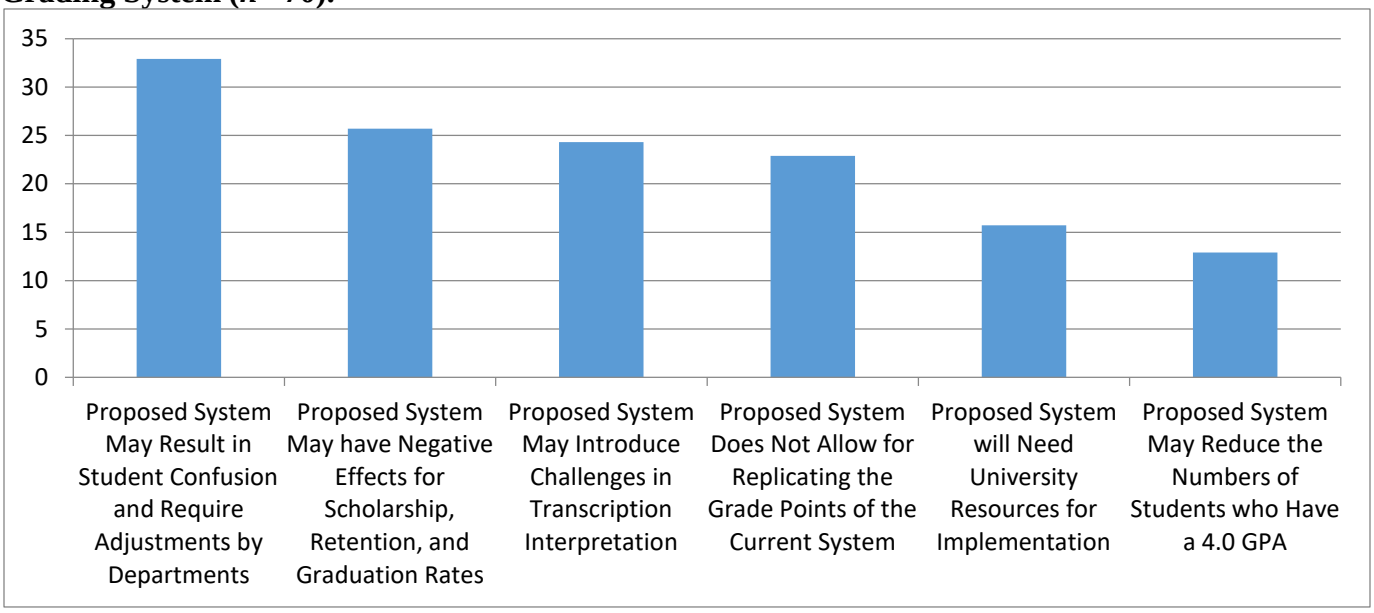
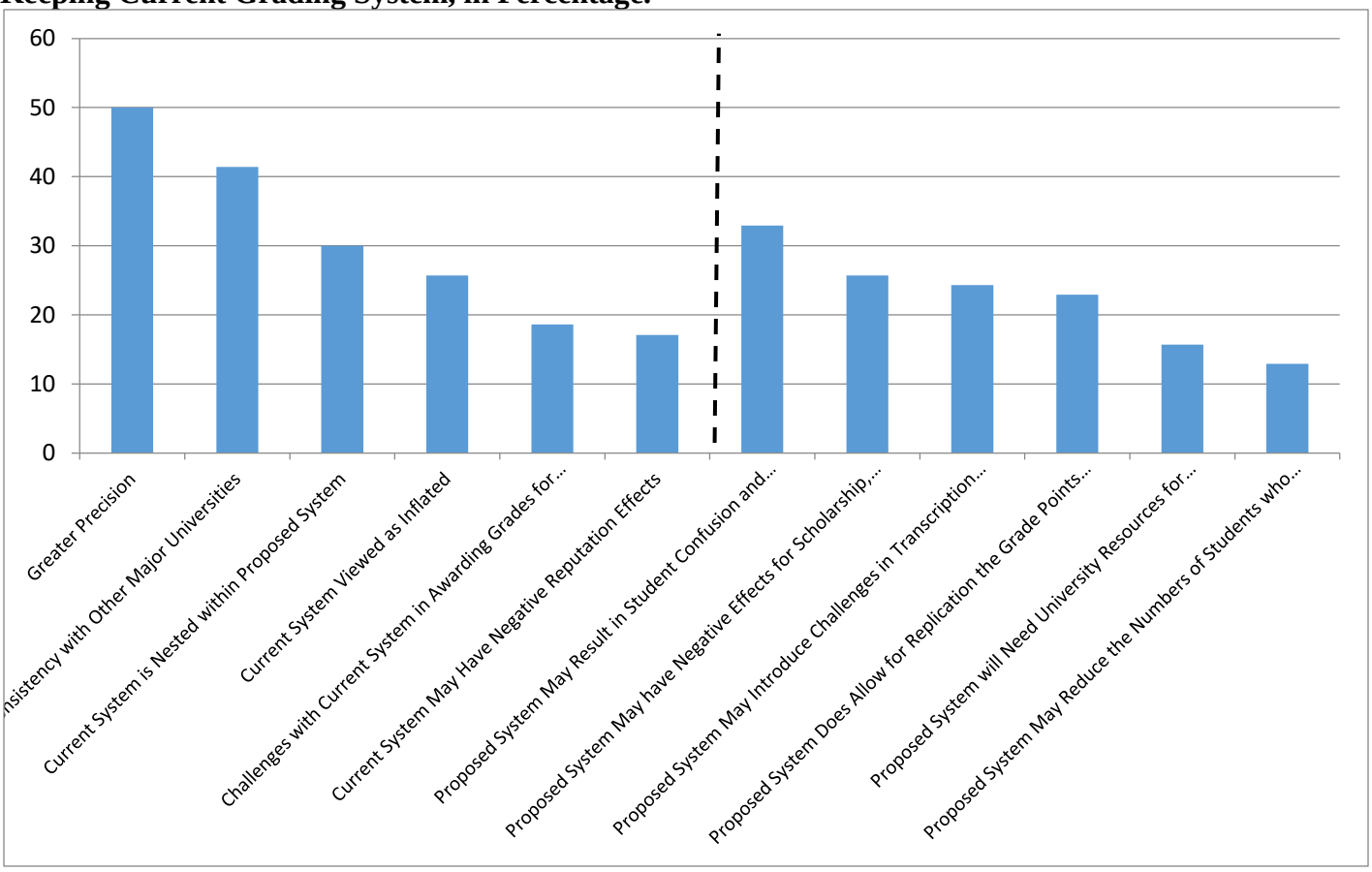



Figure 4 compares the arguments favoring a change with those favoring keeping the current grading system by presenting Figures 2 and 3 together. Consistent with Figure 1, more respondents supported arguments in favoring of changing the grading system.

***Figure 4*. Comparison of Arguments in Favor of Changing Grading System and Arguments in Favor of Keeping Current Grading System, in Percentage.**



Figures 5 and 6 show the current academic position and campus affiliation, respectively, of respondents. Most respondents are tenured or tenure-track faculty (see Figure 5). The percentage of respondents to the survey roughly reflect the percentage of Palmetto College faculty on each regional campus (see Figure 6).

***Figure 5.*** **Current Academic Position, in Percentages (*n* = 69).**

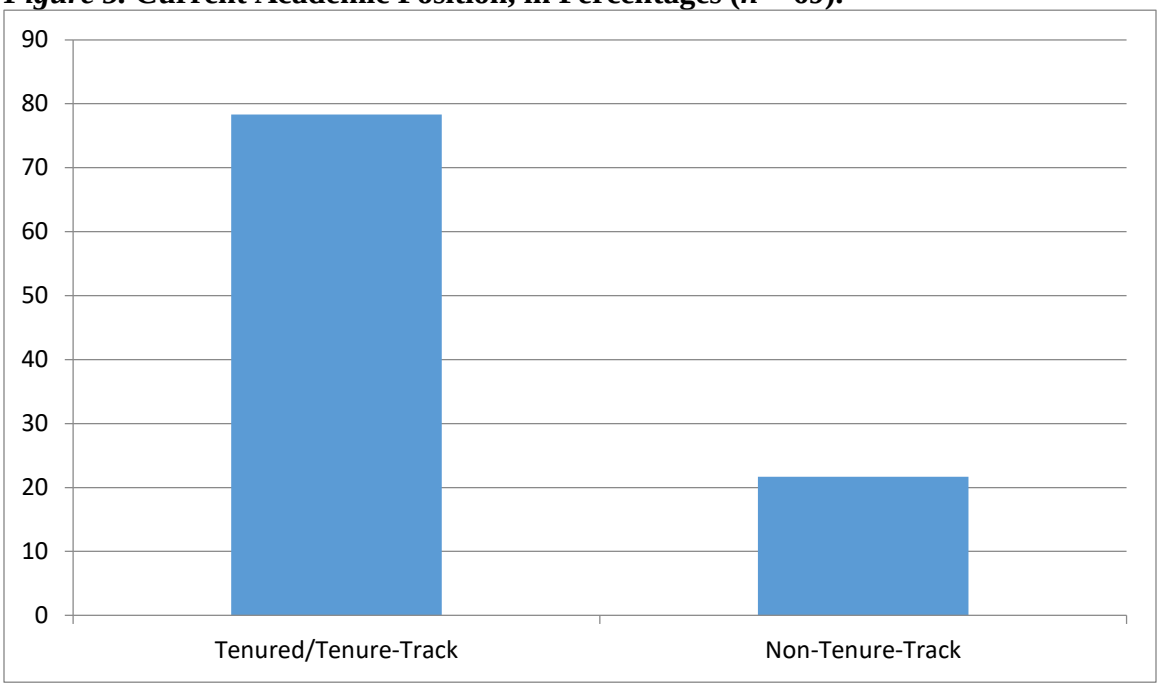
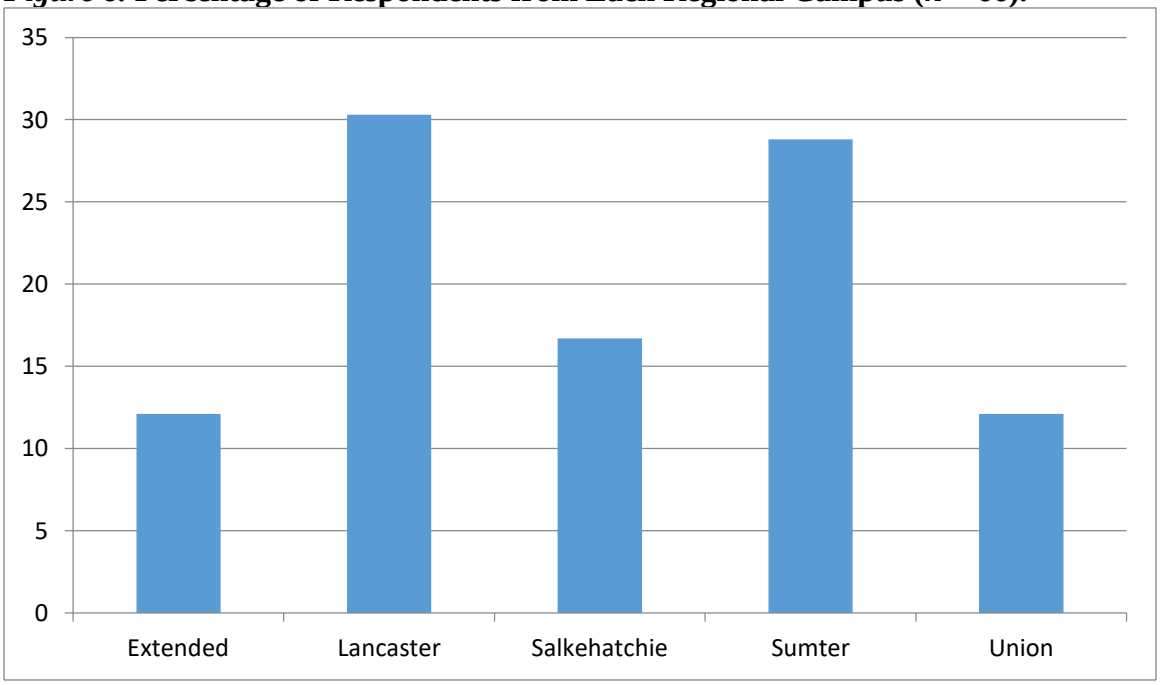



***Figure 6.*** **Percentage of Respondents from Each Regional Campus (*n* = 66).**



Committee on Curricula and Courses

Courses & Curriculum Report to the

Regional Campuses Faculty Senate (November, 2015)

Stephen Criswell

I apologize for being unable to deliver this report in person.

Monday Nov. 14th, I will be attending my first meeting as our representative on the Committee on Curricula and Courses. After that meeting, I will share my report with senators via email. The Committee will be finalizing approval decisions for over 170 proposals, several of which will be of interest to our faculty—including our Senate's proposed changes to the BLS degree. Please feel free to contact me with any questions or concerns.

**Report to Palmetto College Faculty Senate for November 11, 2016**

**Research and Productive Scholarship**

Currently, Research and Productive Scholarship is working on the following items:

I. Upgrading and extending the Research and Productive Scholarship Website

A. Please consider having your own website whether it is scholarship, service, or teaching-oriented. Contact Bob Dyer to get your site set up @ DyerR@mailbox.sc.edu

B. RPS showcased two faculty research profiles fall semester. The first was Instructor Randy Ivey from USC Union and the second was Dr. Ray McManus from USC Sumter. Please see the RPS website for their amazing achievements.

http://blogs.pc.sc.edu/rps/archive-featured-research/

C. RPS has updated and revised their website.

http://blogs.pc.sc.edu/rps/

Please submit questions and concerns to me at Sixta@mailbox.sc.edu

Respectfully Submitted,

Christine Sixta Rinehart, Chair of Research and Productive Scholarship