## Student Engagement and Success

## Laura Carnes

## Report to Faculty: February 3, 2017

*Advising*: I will be attending the USC Columbia System Advisement Conference as a member of the keynote transfer panel on February 10, 2017. Faculty and staff are encouraged to register for the conference at: https://universityadvisingcenter.wufoo.com/forms/slpw6bc0veipq2/. The context for this year's conference will revolve around transfer transitions.

Dr. Cox and I will be meeting next week to begin replacing and updating the advisor list. Thank you to everyone who participated in the advisement survey. If you did not participate in the survey, and you wish to be added or removed from the existing advisement list, please email me no later than Monday, February 6.

Foundational Courses: For advisement questions related to Carolina Core foundational courses, please refer to the following website:

http://www.sc.edu/about/offices_and_divisions/provost/academicpriorities/undergradstudies/carolinacore/courses/foundational-courses.php

*SACS*: I have been working to update SACS documentation for 3.13(complaint record maintenance). As part of the completion of work for gathering data for this portion of SACS reporting, we will be initiating an online student complaint mechanism. These complaints will be emailed to myself. Antonio and I will have this designed and running before the end of the semester.

**Student Affairs Committee:**

*Travel Study Proposals:* Attached, in addition to my report, are faculty travel study proposals for the 2017-2018 academic term. These proposals are **due by March 17, 2017 at 5:00 pm**. Please email them to humphrlb@mailbox.sc.edu with the subject line: 2017-2018 travel study proposal. The student affairs committee will be meeting in late April/early May to select the winning travel study proposal. As a reminder, the travel study program needs to be associated with an academic course. You, as the professor of the course, will need to ensure proper approvals are received for offering the course and methods of off-site delivery. Typically, the student affairs committee approves a rotation of domestic and international trips. For 2017-2018, the committee is looking for a domestic trip, but this does not mean international trips will not be considered. Interested professors are encouraged to begin working on proposals as soon as possible, prior to the deadline. Elements of the proposal include: financial estimates, a general program description, learning outcomes, a brief summary of the program leader, and the attachment of the course syllabus.

*Elliot White Springs Prize:* The mission of this contest, in honor of Colonel Elliot White Springs, is to support and encourage writers by offering annual a cash award of $100.00 to a currently enrolled USC Lancaster student. All prose genres are welcome. Student should submit manuscripts of no more than 5,000 words no later than March 3, 2017 to Laura Carnes (humphrlb@mailbox.sc.edu). Please be sure studnets make the subject line of the message "Elliot White Springs Prize for Creative Writing". More specific submission instructions may be found at USC Lancaster's libguides: http://usclancaster.libguides.com/ews.

**USC Connect**

*GLD News*: Dr. Easley and I are working with 19 students who hope to complete the E-portfolio portion of Graduation with Leadership Distinction this semester. We have students competing the following pathways: Community Service, Diversity and Social Advocacy, Professional and Civic Engagement, and Research. In addition to an extensive E-portfolio, these students must maintain a 3.0 GPA, have completed extensive beyond the classroom experience related to their pathway, and taken an approved course (also associated with their pathway). As you advise students who may be interested in GLD, you may access related to coursework at the following website:
https://sc.edu/about/initiatives/usc_connect/graduation_with_leadership_distinction/degree_requirements/

*USC Connect Database:* The USC Connect database lists beyond the classroom opportunities for all students. If you are hosting an event or lecture outside of the classroom, please email Brandon Newton (newtonbm@mailbox.sc.edu) so that he may enter it into the database. Students may then search for opportunities. The link the database may be found at:
https://sc.edu/about/initiatives/usc_connect/choose_experiences/search-the-database.php

**Student Organizations:** I am requesting that student organization advisors send me their meeting times for Spring 2017. I would like to get these posted on the Student Life Webpage. This will help us know how to direct interested students to future meetings.

**UNIV 101**: If you have a Master's degree, and you are interested in teaching a section of UNIV 101, please let me know. All UNIV 101 instructors are required to go through a training process (usually in May). We are in need of additional fall instructors.

**Requesting Lance:** If you are interested in requesting Lance for any university or personal events, please visit the following website: http://usclancaster.sc.edu/studentlife/Lance.html

**Career Services (Andrea Campbell)**

Career & Information Fair on February 28th from 10:00-1:00 in the Pete Arnold Special Events Room. Over 250 letters have been sent to area employers with a deadline for them to respond by February 15th. Various resume and career fair prep workshops will be held the week of

February 13th and will be advertised soon along with advertising for the fair. Ms. Campbell will email flyers to the faculty that they can print off and share. Please encourage faculty to tell their students about the workshops and fair as well as to consider ways they can make it even more enticing (e.g. giving extra credit or actually bringing classes to the fair). Ms. Campbell is already getting some responses from employers, and we really want to have a strong student showing. It is not only a fair where students can find jobs and internships but also where they can obtain information from employers about future career options.

Please continue to refer students to Ms. Campbell for Career Services Related items. As a reminder, she maintains current job listings for students at: http://usclancaster.sc.edu/careers/openings.htm.

**Counseling Services**

Mary To Lee has joined USC Lancaster as the new personal counselor. Her office is located in 125 Starr Hall.

**Disability Services (Annette Horton)**

*Registering for Disability Services*: As a reminder, the Office of Disability Services requires students with disabilities to officially register in order to receive support services. The registration process is now conducted online via the link: https://sawebdev.wufoo.com/forms/m50ak2g1xqw1cc/. Students must also provide official documentation of their disability (letter from a doctor or Individualized Education Plan from high school). Based on law, students must self-identify to receive assistance.

*Requesting Accommodations*: After a student has officially registered for disability services, Ms. Annette Horton will meet with the student to discuss accommodations he/she is eligible for. Students must request accommodations each semester. Accommodations may vary from course to course. This process is also completed online via the link: https://sawebdev.wufoo.com/forms/rw6x1in1o6i4sx/def/field822=L001&field823=Yes&field824=Lancaster.

*Testing Policy*: Students must notify the Office of Disability Service a minimum of two days prior to the scheduled test to receive testing accommodations. Ideally, students will share their testing dates with the Office of Disability Services when the syllabus is distributed each semester.

**Student Life (Brandon Newton)**

Schmoozing and Smoothies was held January 24.

Carolina Day at the State House was held January 25.

February 20th- Bongo Ball in the Gym of the Gregory Health and Wellness Center. This event is similar to paintball but instead uses nerf guns. This event is free for all students. Further details will be forthcoming.

February 22nd- SGA Applications Due

February 28th and March 1st – SGA Elections

Schmoozing and Smoothies Spring Semester- February 28th and March 28th.

April 3rd- Our Spring Outdoor Movie.

April 4th- Red Cross Blood Drive

April 17th- Spring Fling.

Orientation Dates- Next Summer's Orientation schedule has been set with the following dates. June 20th and 21st, July 11th and 12th, July 25th and 26th, and August 8th and 9th.