

**USC LANCASTER  
FACULTY ORGANIZATION MEETING MINUTES  
FEBRUARY 7, 2014**

- I. Call to Order: 11:45am
- II. Correction/Approval of the Minutes—December meeting minutes approved
- III. Reports of Officers
  - a. Dean of the Campus---Dean Walt Collins—**REPORT ATTACHED (SEE APPENDIX #1)**
    - i. Discussion
      - (Collins) Any questions about report?
      - (Nims) Can you explain “annualized cuts”?
      - (Collins) Refers to identifying cuts that can be recurring each year.
    - b. Associate Dean for Academic and Student Affairs—Dean Ron Cox
      - i. Budget
        - 1. At Academic Deans meeting, charged with coming up with a list of what Palmetto College costs your campus—including teaching, advising, and support. Please let Dean Cox know if you have anything to add to the list. Hoping to shift some costs from USCL to Palmetto College.
      - ii. Summer Classes
        - 1. Meeting with division heads soon to put together summer schedule.
        - 2. Summer classes must meet instructional cost in order to make (est. 5-6 students, depending on individual faculty salary)
        - 3. Fewer than 2 students enrolled will result in automatic cancellation.
        - 4. 3 or more students=option of prorated salary
        - 5. Let your division chair know if you’re willing to teach for prorated amount IN ADVANCE—this will save time later.
        - 6. Summer teaching payroll paperwork will be held until class officially makes.
        - 7. Discussion:
          - (Martek) Do we advertise courses in the newspaper?
          - (Cox) Yes. But we’ve had low summer enrollment lately due to the fact that some financial aid is unavailable for use in summer
          - (Bailey) Trio money is saved for summer for this reason.
          - (Scarlett) Can we use our scholarship money specifically for summer?
          - (Cox) Yes, but scholarship committee would have to figure out how to manage that. Most scholarships require full-time enrollment, and most students are not enrolled full time in the summer.
    - iii. Assessment
      - 1. Please submit requested artifacts as soon as possible.
      - 2. Please consider serving as scorer if asked.
      - 3. (Davaut) Thanks to those who have already submitted artifacts.

- iv. Congratulations to USCL Players for their success at the South Carolina Speech and Theater Association's College Festival.
  - c. Academic Success Center –D. Lawrence) –**REPORT ATTACHED (SEE APPENDIX #2)**
  - d. Trio—Bailey
    - i. Soul Food cook-off on Wednesday, February 20
    - ii. This even raises money for the emergency textbook fund
    - iii. If you don't eat soul food, you can purchase tickets for students, etc.
    - iv. New participants this year: Lancaster County School District, City of Lancaster, Springs Memorial
  - e. Law Enforcement/Security—John Rutledge
    - i. If you wish to receive emergency text messages, you must list the correct information on VIP
    - ii. Possible weather problems next week.
    - iii. You can also check Facebook, Twitter, the USCL website, or call for information about weather-related delays or closings.
    - iv. Decisions about weather-related delays and closings not based solely on Lancaster county.
- IV. Reports of USC System Committees
  - a. Regional Campus Faculty Senate
    - i. Executive Committee (Nims)
      - 1. Meeting next week (Feb. 14)
      - 2. EC had a special meeting in early January to add language to the manual that gives RCFS control over common curriculum.
      - 3. Also planning to add curriculum committee
    - ii. Rights and Responsibilities (Hammond)
      - 1. A major policy document is coming re: electronic submission of T&P materials
      - 2. Read RCFS meeting minutes.
    - iii. Provost's Advisory Council (Gardner)
      - 1. Has not met; has no plans to meet.
    - iv. Columbia Senate
      - 1. (Bohonak) Met last week—no new report
      - 2. (Alhaddad) Christine Curtis is leaving
    - v. Welfare (Guittar)
      - 1. Salary report is posted on S Drive
      - 2. Met with Elkins yesterday about this report.
      - 3. If you have input to offer re: Salary Study, please let Elkins and Plyler know.
  - b. Provost's Advisory Council (Gardner)
    - i. Chancellor has not responded re: need for Provost's Advisory Council
  - c. Columbia Senate (Bohonak)
    - i. Met on Wednesday
    - ii. Video of meeting online
    - iii. No report

#### V. Reports of Local Committees

- a. Assessment (Davaut)
    - i. Requests for artifacts may not come directly from Davaut.
    - ii. We will be scoring for ENGL, SPCH, and CRJU.
  - b. Budget (Bundrick)-- **REPORT ATTACHED (SEE APPENDIX #3—POSTED ON S DRIVE)**
    - a. Received questions about athletics and Gregory center
    - b. Will forward detailed report to secretary for inclusion in minutes.
    - c. Short version of report:
      - i. Athletics budget is tied to FTEs. \$225 per FTE goes to athletics.
      - ii. Fiscal year runs from July through June. Athletics budgets for recent FY:
        - 1. 2011: \$473,773
        - 2. 2012: \$586,680
        - 3. 2013: \$544,566
        - 4. 2014: ~\$196,000 (so far)
      - iii. Largest portion of athletics budget spent on salaries and fringe
    - d. Discussion
 

(Gardner) Are there plans for another open budget meeting

(Bundrick) Yes, but it's not scheduled yet

(Gardner) We need to have a serious discussion about whether we can afford to support athletics.

(Emanuel) That's where the report will be helpful. We can see that spending has changed dramatically, but we did discuss that question in the last meeting.

(Collins) We also need to consider where athletes come from. 43 are not from our service area. How would cutting athletics affect enrollment?

(Nims) What was the concern re: Gregory?

(Bundrick) Concern that we can't afford it—more money out than in
  - b. Bookstore (Biggs)
    - a. Change in management in bookstore
    - b. Same company, but different personnel
    - c. (Elizabeth Jolly) Sending email soon asking for summer book orders. Early orders=more used books.
    - d. (Guittar) [recognizes Brian for his work in the bookstore]
- VI. Unfinished Business--NONE
- VII. New Business
- a. Welfare and Grievance Committee (Bonner)
    - i. External Review document on S Drive
    - ii. Motion coming in March
    - iii. Shemsi and Annette worked on document
    - iv. Tenure-track faculty should read it
    - v. Recently tenured faculty, please read and offer suggestions
    - vi. Those up for tenure now should also look at it.
  - b. Executive Committee (Yingst)—Change to by-laws re: election procedures for end-of-year elections
    - i. III.ii and VI

- ii. Current by-law doesn't explicitly allow for voting if you aren't in the room—if we are going to allow absentee voting it needs to be stated in the by-laws.
- iii. Intent:
  - 1. March meeting—nominations from the floor
  - 2. Email ballot—bring to April meeting or submit in advance
  - 3. April meeting—can fill out ballot at meeting
- iv. This is a substantive change, so we will vote on it at March Meeting.
- v. Discussion
  - (N. Lawrence) Is the plan to start this year?
  - (Yingst) Intent is for it to take effect this year. If approved, nominations will be taken at March meeting.
  - (Hammond) Clause re: Executive Committee's role. Executive Committee reviews ballot to make sure all nominees are eligible. I don't see the need to make this change. I suggest we deal with the absentee ballot issue separately.
  - (Catalano) Changes to by-laws must be approved through Board of Trustess, Dean, Provost, etc.—so they cannot be instated immediately. Isn't that right, Walt?
  - (Collins) I don't know.
  - (Yingst) I will check.
  - (Hammond) Is it in by-laws or faculty manual?
  - (Yinst) [Finds section in Article I of Bylaws: "Powers"]
  - (Gardner) That doesn't mean we can't put it in place. Only means they can review it.
  - (Yingst) How does this say the Board must approve every change to by-laws?
  - (Hammond) That's my understanding.
  - (Yingst) Have all by-law changes made over the last 5 years been approved in this manner.
  - (Hammond) We probably need to send the current version to the Board for review.
  - (Bundy) I agree with Fran that "subject to review" doesn't mean "needs approval before put in place."
  - (Yingst) Agreed.
  - (Bundy) It means they have veto power, but they don't have to approve it in advance.
  - (Biggs) I don't think it says that other bodies have to get approval first.
  - (Bonner) Dean is right here—can't he approve it?
  - (Yingst) Dean can take controversial item to the Board.
  - (Obi Johnson) Should probably forward document through chains of command for approval every year.
  - (Yingst) Back to current motion re: change to absentee voting. Not voting until next meeting.
  - (Nims) Friendly recommendation: perhaps Chair consults Dean to get ruling on what is required for changes?
  - (Yingst) We'll save this for Unfinished Business in March.

- c. Executive Committee (Yingst)—Correction to November 2013 meeting minutes.
  - i. Motion to add vote count for vote re: Dana Lawrence’s change in status from instructor to tenure track.
  - ii. MOTION PASSES
- d. Evaluation Committee (Golonka)—Motion to standardize course evaluation format.
  - i. Motion to standardize evaluations—either all paper or all electronic (with exception for online classes, for which evaluations are always electronic).
  - ii. Voting at next meeting.
  - iii. Discussion:
    - (Alhaddad) Why is standardization necessary?
    - (Golonka) Makes it easier for Office of Academic Affairs to get them done.
    - (Cox) More than half of faculty request paper. Would be easier to make paper default with online by request.
    - (Roberts) Is there an option to keep it as it is?
    - (Yingst) That would be a vote against this motion.
    - (Biggs) Do we have any additional data on the differences?
    - (Guittar) No one cares about data.
    - (Roberts) The data I’ve seen is ambiguous about differences.
    - (Guittar) The problem is having both. Differences appear usually immediately after online is put in place. Comparisons assume apples to apples—not true.
    - (Bundrick) We’re not really talking about “it” here. What do we think evaluations measure? Format doesn’t help us figure out what evaluations do.
    - (N. Lawrence) “It’s inevitable” is circular. Let’s choose something based on merit. If majority wants online, then let’s do that.
    - (Bonner) Respondent level did not drop when I switched to online.
    - (Martek) High attendance in my classes; students don’t like online.
    - (Penuel) Deadline as sticking point?
    - (Cox) If it’s past the deadline, we can’t undo online. If paper is default, it’s easy to switch to online.
    - (Yingst) If you want to switch, make the switch.
    - (Cox) Not without the approval of faculty organization.
    - (Gardner) Isn’t the desire to get the best feedback possible? How can we do this?
    - (Guittar) Paper surveys allow only one day—absent students don’t have a voice. With online evaluations, the comments are anonymous—no handwriting. You get more qualitative comments. I think the fear is a sense of losing control of the process.
    - (Hammond) Immediate issue: current process makes it difficult for Academic Affairs office to administer evaluations. We need to separate issues. For immediate issue, make paper the default. Then we can revisit the paper vs. online issue later. Maybe produce position papers, compare response rates, etc.? I suggest we decide today to make paper default.
    - (Yingst) Amend or table current motion?

(Hammond) Move to table current motion.

(Gardner) Will this suggestion help the Academic Affairs office?

(Bundrick) Motion to refer motion back to committee to revise paper default vs. standard format.

(Nims) Second

**\*\*MOTION PASSES\*\***

- iv. (Hammond) Move to make paper the default, with online by request.

(Nims) Second

(Yingst) Leave deadlines to Academic Affairs office?

(Hammond) Already in procedure.

(Bundrick) We developed the current policy quickly, and it didn't work well. Suggest we allow time for evaluation committee to prepare.

(Nims) Time is an issue. I second Lisa's motion—good temporary solution.

(Hammond) I agree with Chris. A quick fix could be bad, too. This was a difficult decision when we made it. Even if we adopt my motion, we should still go back and revisit the question of format.

(Yingst) Motion to refer stands. Standing vote—2/3 majority.

**\*\*MOTION PASSES\*\***

VIII. Announcements/For the good of the order

- a. (N. Lawrence) Lancaster County Council for the Arts Gala tomorrow night. \$60 at door—support the arts.
- b. (Bundy) The nature trail has been extended by the Boy Scouts—now a full mile.
- c. (Kendrick)
- i. Soliciting book requests for library—especially STEM
  - ii. Check out new book section
  - iii. New archive display
  - iv. Monday—Nims, “Show What You Know”
  - v. Wednesday—Cookies and Cocoa in the library
  - vi. Feb. 26—Erin Moon-Kelly Faculty Colloquium.
  - vii. Don't forget to schedule library instruction sessions for your classes
  - viii. See Rebecca if you need to reserve an item for a class.
- d. (Covington) Honors Day is on Feb. 28
- e. (Holloway) First of two shows—*Glengarry Glenross*—coming up. Dates: Feb. 27, 28, and March 1. Dates for *Steel Magnolias* not yet set.

IX. Adjournment: 1:00pm

In Attendance: Alhaddad, Barnes-Bailey, Biggs, Bohonak, Bonner, Brown, Bundrick, Bundy, Burke, Castiglia, Catalano, Catledge, W. Collins, Covington, Cox, Davaut, Easley, Emanuel, Freeman, Garane, Gardner, Golonka, Guittar, Hammond, Holland, Holloway, Holt, Jackson, Jenkins, Kendrick, D. Lawrence, N. Lawrence, Martek, Mobley-Chavous, Monroe, Moon-Kelly, Nims, Penuel, Priest, Richardson, Roberts, Rutledge, Scarlett, Van Hall, Williams, Wolochwianski, Yingst.

Submitted by Dana Lawrence, Faculty Organization Secretary

## APPENDIX #1: DEAN'S REPORT



UNIVERSITY OF  
**SOUTH CAROLINA**  
LANCASTER

**Dr. Walter P. Collins, III**  
Regional Campus Dean

**Report to the USC Lancaster Faculty Organization**  
**February 7, 2014**

### **Students**

#### **Enrollment**

As of February 7, 2014, 1105 students (headcount) are registered for Spring 2014. Not all of our dual credit high school students are in the system yet. The latest numbers for Fall 2013 indicate that we were down 1.15% in headcount and 10.53% in FTE.

#### **Athletics**

Student-athletes' average GPA for Fall 2013 was 2.813 with the baseball team averaging 3.241. Five percent of student-athletes earned a 4.0 GPA while 50% earned a GPA between 3.0 and 3.9. There are home baseball games against Middle Georgia State College this weekend: Saturday (2/8) at 1:00 PM (double header) and Sunday at 1:00 PM (one 9-inning game).

### **Budget**

We are in the process of mid-year budget review with a meeting in Columbia next Wednesday, 2/12. The budget advisory group met last week to look at budget cuts to offset shortfalls due to low enrollment in the Fall and anticipated low enrollment this semester. Specific cuts and a budget forecast will be shared in greater detail with the campus community in the near future.

The budget cuts this FY must be recurring as we anticipate increases in costs next FY. Next FY financial challenges include 1) **a half year's increase in insurance coverage for some employees** when the Affordable Care Act begins for the campus in January 2015 as well as any anticipated increases of insurance premiums for employees already covered, 2) the new overhead costs that will come with the operation of a new classroom building, 3) the loss of one-time parity funding (\$148,400) received this year (with no assurance that new money might be appropriated by the legislature for next year) and 4) anticipated decrease in revenue if enrollment continues to be tenuous and follows state and national trends of fewer high school graduates.

#### **The two "R" words...**

I have asked faculty a couple of times to consider how you might participate in the **recruitment** of future students. Please continue to do this. Anytime you have the opportunity or can make the opportunity to be among area students, please do so. Thomas Monroe in the Office of Admissions and Records stands ready to be of assistance with ideas and materials.

The other “R” word that must be tied to recruitment is **retention**. Fortunately, USC Lancaster fares really well in this area (ranking second of all two-year campuses in the state in retention and success as measured by the SC CHE) due in great part to the efforts of our Academic Success Center, TRiO programs and to the general accessibility and approachability of our faculty and staff. Of course, retention efforts take place not only through excellence in instruction, which you provide, but also through connections we make with students during office hours, around campus and during academic advisement sessions. **Thank you for all you have done and continue to do in these areas.**

## Facilities

Construction of **Founders Hall** continues and is slated to conclude by the end of March 2014. Dean Cox and the Division Chairs have copies of the floor plans for your use in planning for Fall 2014 instruction in the building. We are beginning the process for office assignments in Founders. There will be more to come on this in the next few weeks.

Computer labs in Hubbard Hall were carpeted over the holiday break.

## Other items...

- The latest update regarding **the transfer of clinics to the hospital**: The hospital will not be moving forward with the acquisition of the Physical Therapy Clinic, and the clinic will close at some point this Spring. Planning is still underway for the transfer of the Cardio-pulmonary Clinic to the hospital.
- I conclude my visits to **County Council meetings** in the counties comprising the USC Lancaster service area next Tuesday night (2/11) in Kershaw County.
- Fifteen USC Lancaster students, Laura Humphrey, Ashley Lloyd and I attended **Carolina Day at the Statehouse** on Wednesday, February 05, 2014. We met with the legislative delegation from USC Lancaster’s service area to thank them for their support and to ask for their continued support of USC Lancaster and higher education in South Carolina.
- **SC Women in Higher Education, Leadership Development Forum**: The campus is able to sponsor one or two female faculty or staff members for a leadership forum at Clemson on April 9-10, 2014. "The forum is designed for women with significant experience who want to move to top levels of administration or strengthen their contributions in their current jobs." If you are interested, please let me know or talk to Suzanne Penuel who is our campus representative for SC Women in Higher Education.
- Several faculty members associated with the **Native American Studies Center** and I will meet this afternoon with Duke Energy representatives to thank them for their financial support of the program and center and to look at ways they might support both in the future.
- **A large portion of the recent Provost’s retreat was devoted to presentations on and discussion about employability of college graduates** and the critical role colleges and universities play in the formation of students to prepare them for eventual careers.

This, of course, is a national conversation with interlocutors from all sectors—higher education administrators, faculty, students, parents and legislators. Here are links to two articles on this topic that were shared with us before the meeting:

<http://www.forbes.com/sites/joshbersin/2012/12/10/growing-gap-between-what-business-needs-and-what-education-provides/> (then click **“Continue to site”** in upper right-hand corner)

<http://www.psichi.org/?173EyeSprSum13aHett>

## APPENDIX #2: ACADEMIC SUCCESS CENTER REPORT

### Academic Success Center Report

February 7, 2014

Submitted by Dana Lawrence

#### Fall 2013 Stats

	August/Sept 2013	October 2013	November 2013	December 2013
<b>Number of Tutors</b>	9	11 (We added 2 new <b>by-appt-only</b> tutors after fall break)	11	11
<b>Total Number of Sessions</b>	187	152	126	64
<b>Tutoring Sessions/Day (avg)</b>	6.92 (27 operating days)	7.2 (21 operating days)	6.6 (19 operating days)	6.4 (10 operating days)
<b>Available Tutoring Hours/Day (avg)</b>	21.6	25.2	25.2	25.2
<b>Tutoring Sessions/Tutor (avg)</b>	20.7	13.8	11.5	5.8

#### Spring 2014 Stats

	January 2014	February 2014	March 2014
<b>Number of Tutors</b>	10		
<b>Total Number of Sessions</b>	73		
<b>Tutoring Sessions/Day (avg)</b>	5.2 (14 operating days)		
<b>Available Tutoring Hours/Day (avg)</b>	22.2		
<b>Tutoring Sessions/Tutor (avg)</b>	7.3		

#### Tutoring Sessions by Area (Jan 2014)

<b>Accounting</b>	<b>6</b>
<b>Biology</b>	<b>10</b>
<b>Chemistry</b>	<b>4</b>
<b>Economics</b>	<b>1</b>
<b>French</b>	<b>0</b>
<b>Italian</b>	<b>0</b>
<b>Math</b>	<b>23</b>
<b>Spanish</b>	<b>7</b>
<b>Writing</b>	<b>19</b>
<ul style="list-style-type: none"> <li>• ENGL: 12</li> <li>• ITEC: 1</li> <li>• MKTG: 2</li> </ul>	

<ul style="list-style-type: none"> <li>• PSYC: 1</li> <li>• UNIV: 2</li> <li>• Other: 1</li> </ul>	
<b>Other (help student navigate Blackboard, access USCL email, use Microsoft Word, etc.)</b>	<b>3</b>

**Spring 2014:**

- I've included the current tutoring schedule with this report. We have tutors for the following courses:
  - Accounting: 225, 226, 324
  - Biology: 101,102, 243, 250
  - Chemistry: 101, 102, 105, 111, 112
  - Economics
  - Finance 369
  - MGMT 371
  - French
  - Italian: 121, 122
  - Math: 105, 111, 111i, 112, 115, 122, 141 (non-maple)
  - Spanish: 109, 110, 121, 122
- If you plan to require or offer extra credit for ASC visits this semester, please contact Elaine Connor or me to discuss how we can document these visits in a way that works for everyone involved.
- The Athletics Advisory Committee has decided to reinstate an earlier policy that allowed student-athletes to count a visit to his or her professor's office toward that student's required weekly study hours. We ask that faculty email Elaine Connor ([etconnor@mailbox.sc.edu](mailto:etconnor@mailbox.sc.edu)) to let her know when the student-athlete has met with them.
- The new policy is copied below:

**You may count a visit to a current professor's office toward weekly hours (you must be enrolled in professor's course at the time of the office visit for it to count):**

- **Email from professor must be sent to ASC Coordinator by NOON on Friday of that week to count.**
- **It is the athlete's responsibility to make sure email is sent (you might consider asking the professor to send the email while you are still in the office). ASC staff will not contact professors to confirm visits.**
- **You may count office visits toward ONE hour each week.**

**APPENDIX #3: USCL BUDGET COMMITTEE REPORT (Bundrick)**

**\*\*\*POSTED IN S DRIVE\*\*\***

**USC Lancaster**  
**Athletics Department**  
**Statement of Revenues and Expenditures**  
**for July 1, 2013 through Dec 31, 2013**

	Student Activity D Funds	Education & General Expenditures A300 Fund	Scholarship S Funds	Total
<b>Revenues:</b>				
University Tuition & Fee Revenue	204,401.91	-	-	204,401.91
Cash Gifts	-	-	-	-
Misc Revenue	2,281.04	-	-	2,281.04
<b>Total Revenues</b>	<b>206,682.95</b>	<b>-</b>	<b>-</b>	<b>206,682.95</b>
<b>Expenditures:</b>				
Salaries	40,608.86	64,560.93	-	105,169.79
Fringe Benefits	6,892.55	8,686.01	-	15,578.56
Cellular/Wireless	2,172.22	-	-	2,172.22
Travel	840.58	-	-	840.58
Repairs to Equipment	345.82	-	-	345.82
Printing	173.88	-	-	173.88
Advertising	-	-	-	-
Contractual Services	2,296.00	-	-	2,296.00
Supplies / Other	5,334.40	-	-	5,334.40
Clothing/Dry Goods	-	-	-	-
Scholarships Non Reportable	-	-	-	-
Insurance	12,947.00	-	-	12,947.00
Contributions and Dues	3,865.00	-	-	3,865.00
Event Supplies / Other	4,316.39	-	-	4,316.39
Event Game Officials	23,325.40	-	-	23,325.40
Event Rentals	375.14	-	-	375.14
Event Laundry	481.60	-	-	481.60
Event Travel / Transportation	1,779.34	-	-	1,779.34
Event Lodging	1,698.12	-	-	1,698.12
Event Meals / Other	7,751.72	-	-	7,751.72
Event Post Season	-	-	-	-
Event Equip & Uniform	6,691.83	-	-	6,691.83
Event Ground Maintenance	973.87	-	-	973.87
Event Awards	-	-	-	-
C & G Account Overdrafts	-	-	-	-
<b>Total Expenditures</b>	<b>122,869.72</b>	<b>73,246.94</b>	<b>-</b>	<b>196,116.66</b>

**USC Lancaster**  
**Athletics Department**  
**Statement of Revenues and Expenditures**  
**for the Year Ended June 30, 2013**

	Student Activity D Funds	Education & General Expenditures A300 Fund	Scholarship S Funds	Total
<b>Revenues:</b>				
University Tuition & Fee Revenue	498,926.37	-	-	498,926.37
Cash Gifts	(8,029.62)	-	24,529.60	16,499.98
Misc Revenue	8,720.00	-	5,005.38	13,725.38
<b>Total Revenues</b>	<b>499,616.75</b>	<b>-</b>	<b>29,534.98</b>	<b>529,151.73</b>
<b>Expenditures:</b>				
Salaries	286,203.65	-	-	286,203.65
Fringe Benefits	50,102.84	-	-	50,102.84
Cellular/Wireless	6,715.04	1,114.61	-	7,829.65
Travel	1,584.14	-	-	1,584.14
Repairs to Equipment	1,111.12	-	-	1,111.12
Printing	974.64	-	-	974.64
Advertising	550.03	-	-	550.03
Contractual Services	8,593.93	2,425.00	-	11,018.93
Supplies / Other	5,334.40	-	-	5,334.40
Clothing/Dry Goods	391.62	-	-	391.62
Scholarships Non Reportable	500.00	-	3,743.00	4,243.00
Insurance	-	12,575.00	-	12,575.00
Contributions and Dues	4,659.00	400.00	-	5,059.00
Event Supplies / Other	12,705.88	5,848.41	-	18,554.29
Event Game Officials	17,045.20	3,131.60	-	20,176.80
Event Rentals	1,142.45	-	-	1,142.45
Event Laundry	2,812.00	344.40	-	3,156.40
Event Travel / Transportation	10,053.49	13,675.69	-	23,729.18
Event Lodging	12,065.15	2,931.46	-	14,996.61
Event Meals / Other	17,040.73	5,634.67	-	22,675.40
Event Post Season	16,870.56	-	-	16,870.56
Event Equip & Uniform	17,119.66	660.96	-	17,780.62
Event Ground Maintenance	16,511.09	1,258.20	-	17,769.29
Event Awards	736.80	-	-	736.80
C & G Account Overdrafts	(115,366.00)	115,366.00	-	-
<b>Total Expenditures</b>	<b>375,457.42</b>	<b>165,366.00</b>	<b>3,743.00</b>	<b>544,566.42</b>

**USC Lancaster**  
**Athletics Department**  
**Statement of Revenues and Expenditures**  
**for the Year Ended June 30, 2012**

	Student Activity D Funds	Education & General Expenditures A300 Fund	Scholarship S Funds	Total
<b>Revenues:</b>				
University Tuition & Fee Revenue	498,926.37	-	-	498,926.37
Cash Gifts	7,484.62	-	-	7,484.62
Misc Revenue	650.00	-	-	650.00
<b>Total Revenues</b>	<b>507,060.99</b>	-	-	<b>507,060.99</b>
<b>Expenditures:</b>				
Salaries	310,195.95	1,566.57	-	311,762.52
Fringe Benefits	54,465.25	29.26	-	54,494.51
Cellular/Wireless	9,705.34	-	-	9,705.34
Travel	2,710.91	-	-	2,710.91
Repairs to Equipment	1,555.73	-	-	1,555.73
Printing	2,160.03	-	-	2,160.03
Advertising	1,958.30	-	-	1,958.30
Contractual Services	15,906.49	-	-	15,906.49
Supplies / Other	5,334.40	-	-	5,334.40
Clothing/Dry Goods	1,219.35	-	-	1,219.35
Scholarships Non Reportable	-	-	6,500.00	6,500.00
Insurance	23,526.00	-	-	23,526.00
Contributions and Dues	3,637.00	-	-	3,637.00
Event Supplies / Other	31,615.64	-	-	31,615.64
Event Game Officials	13,620.10	-	-	13,620.10
Event Rentals	1,018.69	-	-	1,018.69
Event Laundry	2,928.63	-	-	2,928.63
Event Travel / Transportation	4,818.67	-	-	4,818.67
Event Lodging	12,085.32	-	-	12,085.32
Event Meals / Other	18,945.58	-	-	18,945.58
Event Post Season	25,529.45	-	-	25,529.45
Event Equip & Uniform	15,207.38	-	-	15,207.38
Event Ground Maintenance	20,226.70	-	-	20,226.70
Event Awards	213.41	-	-	213.41
<b>Total Expenditures</b>	<b>578,584.32</b>	<b>1,595.83</b>	<b>6,500.00</b>	<b>586,680.15</b>

**USC Lancaster**  
**Athletics Department**  
**Statement of Revenues and Expenditures**  
**for the Year Ended June 30, 2011**

	Student Activity D Funds	Education & General Expenditures A300 Fund	Scholarship S Funds	Total
<b>Revenues:</b>				
University Tuition & Fee Revenue	315,400.23	-	-	315,400.23
Cash Gifts	10,580.00	-	-	10,580.00
Misc Revenue	3,230.00	-	-	3,230.00
<b>Total Revenues</b>	<b>329,210.23</b>	<b>-</b>	<b>-</b>	<b>329,210.23</b>
<b>Expenditures:</b>				
Salaries	195,948.53	54,697.63	-	250,646.16
Fringe Benefits	35,025.04	8,918.33	-	43,943.37
Cellular/Wireless	8,783.86	-	-	8,783.86
Travel	1,923.41	-	-	1,923.41
Repairs to Equipment	-	-	-	-
Printing	1,908.99	-	-	1,908.99
Advertising	2,844.00	-	-	2,844.00
Contractual Services	4,506.90	-	-	4,506.90
Supplies / Other	8,573.57	-	-	8,573.57
Clothing/Dry Goods	1,375.35	-	-	1,375.35
Scholarships Non Reportable	-	-	8,250.00	8,250.00
Insurance	4,078.00	-	-	4,078.00
Contributions and Dues	4,107.00	-	-	4,107.00
Event Supplies / Other	19,564.59	-	-	19,564.59
Event Game Officials	18,221.90	-	-	18,221.90
Event Rentals	-	-	-	-
Event Laundry	2,237.76	-	-	2,237.76
Event Travel / Transportation	15,813.17	-	-	15,813.17
Event Lodging	14,031.19	-	-	14,031.19
Event Meals / Other	13,612.33	-	-	13,612.33
Event Post Season	3,466.42	-	-	3,466.42
Event Equip & Uniform	29,720.84	-	-	29,720.84
Event Ground Maintenance	15,329.94	-	-	15,329.94
Event Awards	835.24	-	-	835.24
<b>Total Expenditures</b>	<b>401,908.03</b>	<b>63,615.96</b>	<b>8,250.00</b>	<b>473,773.99</b>

## USCL Athletics Spending Summary FYs 2011-2014

As the title of this document suggest, the table below offers a broad summary of the funds allocated to USCL athletics per fiscal year and the funds spent for USCL athletics in those same years. I thought it more valuable to illustrate representative categories of spending rather than provide exhaustive detail. However, I've all appended the raw data supplied to me by the business office for anyone who would like to look at a more precise breakdown of spending.

	Budget			Spending								Total Spending	End of FY Balance
	Allocated Funds <sup>1</sup>	Cash Gifts and Misc. Funds	Total Budget	Salary and Fringe	Event Equipment & Uniform	Event Supplies/Other	Event Game Officials	Event Travel-Transport	Event Ground Maintenance	Event Lodging	Additional		
FY 2011	315,400.23	13,810.00	329,210.23	294,589.53	29,720.84	19,564.59	18,221.90	15813.17	15329.94	14031.19	66,506.83	473,777.99	-144,567.76
FY 2012	498,926.37	8,134.62	507,060.99	366,257.03	15,207.38	31,615.64	13,620.10	4818.67	20226.7	12085.32	122,849.31	586680.15	-79,619.16
FY 2013	498,926.37	30,225.36	529,151.73	336,306.49	17,780.62	18,554.29	20,176.80	23,729.18	17769.29	14,996.61	95,253.14	544566.42	-15,414.69
FY 2014 <sup>2</sup>	204,401.91	2,281.04	206,682.95	120,748.35	6,691.83	4,316.39	23,325.40	1779.34	973.87	1,698.12	36,583.36	196116.66	10,566.29

<sup>1</sup> In the business office report, allocated funds are labeled "Tuition and Fee Revenue" the funds come from the standard athletics allocation formula of \$265/FTE in FYs 11,12,and 13 and \$225/FTE in FY 14.

<sup>2</sup> Since we are still in FY 14, these numbers represent roughly five months of allocation and spending. FYs 11, 12, and 13 are complete twelve month cycles.