



## How to Apply as a Transfer Student

A transfer is a student who, having graduated from high school, has attended another regionally accredited postsecondary institution and attempted one or more courses, regardless of credit earned. If fewer than 30 semester hours (45 quarter hours) of college-level work have been attempted, the applicant must meet both transfer and freshman entrance requirements.

- ✓ Complete the online application
- ✓ Requirements for admission:
  - Official college transcript (**must be from all institutions you have attended**)
    - If you have less than 30 hours of attempted college credit:
      - Request that your high school mail an official transcript including your graduation date to **USC Lancaster Admissions, PO Box 889, Lancaster, SC 29721**. If your high school provides electronic copies of transcripts, please make sure they are signed before being sent.
    - If you have less than 30 hours of attempted college credit and are under the age of 21:
      - Request that your official SAT or ACT test scores be sent directly from the testing agency (CollegeBoard.org or ACTstudent.org) to USC Lancaster
  - Pay \$40 application fee
- ✓ Requirements for enrollment:
  - Immunization form and acceptable proof of immunization
  - Citizenship verification form and acceptable proof of citizenship
  - Proof of name change (if your name has changed at any time since birth and that name is listed on any transcripts, test scores, immunization records or citizenship documents)
- ✓ Admission
  - Once all required credentials have been submitted, your application will be reviewed and processed. You will receive notification of our decision by mail.
- ✓ Claiming Your Account
  - Your acceptance packet will include your VIP ID and a temporary password, along with instructions that you will need to follow in order to finish setting up your account.
- ✓ Complete the Free Application for Federal Student Aid (FAFSA)
  - If you plan on receiving financial aid other than the LIFE scholarship, you will need to complete a FAFSA for USC Lancaster's campus, or add USCL to one you have previously submitted.
  - Please contact our Financial Aid office at (803) 313-7068 or [usclfa@mailbox.sc.edu](mailto:usclfa@mailbox.sc.edu) if you have any questions about how to complete and submit the online form.